

**WASHINGTON CITY COUNCIL MINUTES**  
**Regular Meeting – City Hall**  
**March 3, 2025**

**1. Call to order by Mayor Garrett Edgar.**

**2. Roll Call.**

Present:	Garett Edgar, Mayor Amy Anderson, Council Member Mary Ann Crome, Council Member Jerry Fuhrken, Council Member Terry Morse, Council Member Carolyn Pinnick, Council Member
Absent:	
Staff Present:	Carl Chalfant, City Administrator Denise Powell, City Clerk Caroline Scoville, Full-time EMT
Others:	Russell Shipley, Shipley, CPA Adam Grover, Bob's Locker Chancie Turner, USD 108 Student Aubri Applegarth, USD 108 Student Cynthia Scheer, Washington County News

**3. Approval of Agenda.**

Motion to approve the agenda with the addition of an executive session to discuss preliminary contract terms under attorney-client privilege by Pinnick and seconded by Crome.

Vote: Ayes: Amy Anderson  
Mary Ann Crome  
Jerry Fuhrken  
Terry Morse  
Carolyn Pinnick

**4. Executive Session.**

Motion to enter into executive session to discuss preliminary contract terms under attorney-client privilege to include Mayor, Council, City Administrator, and City Attorney to resume in Council chambers at 6:41 p.m. by Pinnick and seconded by Fuhrken.

Vote: Ayes: Amy Anderson  
Mary Ann Crome  
Jerry Fuhrken  
Terry Morse  
Carolyn Pinnick

Motion to enter into executive session to discuss preliminary contract terms under attorney-client privilege to include Mayor, Council, City Administrator, and City Attorney to resume in Council chambers at 6:46 p.m. by Pinnick and seconded by Fuhrken.

Vote: Ayes: Amy Anderson  
Mary Ann Crome  
Jerry Fuhrken  
Terry Morse  
Carolyn Pinnick

**5. Citizens Comments.**

None.

**6. Minutes.**

Motion to approve the minutes of the regular meeting of February 3, 2025, by Pinnick and seconded by Fuhrken.

Vote: Ayes: Amy Anderson  
Mary Ann Crome  
Jerry Fuhrken  
Terry Morse  
Carolyn Pinnick

**7. Appropriations Ordinance 2025-03.**

Motion to approve appropriations ordinance 2025-03 by Pinnick and seconded by Crome.

Vote: Ayes: Amy Anderson  
Mary Ann Crome  
Jerry Fuhrken  
Terry Morse  
Carolyn Pinnick

**8. Audit.**

Motion to accept the 2024 Audit of the City of Washington's finances as prepared by Shipley CPA, LLC by Pinnick and seconded by Morse.

Vote: Ayes: Amy Anderson  
Mary Ann Crome  
Jerry Fuhrken  
Terry Morse  
Carolyn Pinnick

**9. Adam Grover Request.**

Motion to convey Lot 16 in the City's Industrial Park to Adam Grover, Bob's Locker LLC, for a meat slaughter and processing facility with construction to start within six months of date of the deed; grantees, successors and assigns, shall use real property for industrial, manufacturing, commercial or storage purposes only; any failure of grantee, grantee's successors or assign, to abide by any of covenants as set forth shall cause real property to revert to the Grantor; and Grantee, Grantee's successors and assigns, shall have no further right, title or interest therein; and authorize the Mayor and Clerk to sign said deed by Pinnick and seconded by Morse.

Vote: Ayes: Amy Anderson  
Mary Ann Crome  
Jerry Fuhrken  
Terry Morse  
Carolyn Pinnick

Motion to approve the Business Incentive Plan for Adam Grover, Bob's Locker LLC as presented by Pinnick and seconded by Crome.

Vote: Ayes: Amy Anderson  
Mary Ann Crome  
Jerry Fuhrken  
Terry Morse  
Carolyn Pinnick

**10. Chancie Turner/Aubri Applegarth Request.**

Motion to approve a request from Chancie Turner and Aubri Applegarth to reserve the Pickleball Court from 4-8 p.m. May 2<sup>nd</sup> and the Street Use Permit as presented by Pinnick and seconded by Fuhrken.

Vote: Ayes: Amy Anderson  
Mary Ann Crome  
Jerry Fuhrken  
Terry Morse  
Carolyn Pinnick

**11. Executive Session.**

Motion to recess into executive session to discuss employee job requirements/performance under non-elected personnel to include Mayor, Council, City Administrator and Full-time EMT Caroline Scoville to resume in Council chambers at 7:50 p.m. by Pinnick and seconded by Fuhrken.

Vote: Ayes: Amy Anderson  
Mary Ann Crome  
Jerry Fuhrken  
Terry Morse  
Carolyn Pinnick

**12. CDBG Grant Documents.**

Motion to approve State of Kansas Grant Agreement No. 24-PF-022 between the State of Kansas Department of Commerce and the City of Washington and attachments thereto, and authorizing the Mayor to execute said Agreement, Certification Regarding Lobbying, and Policy Regarding Sexual Harassment, as well as any other documents or certifications that may be required by said Agreement and approved application by Anderson and seconded by Pinnick.

Vote: Ayes: Amy Anderson  
Mary Ann Crome  
Jerry Fuhrken  
Terry Morse  
Carolyn Pinnick

**13. CIPP Grant Documents.**

Motion to accept the base bid of Mayer Specialties for Cured-In-Place Pipe for approximately 9,411 linear feet of 8" sewer pipe at \$30.65 per linear foot and 1,180 linear feet of 10" pipe at a cost of \$33.48 per linear foot and mobilization of \$350.00 for a total of \$328,303.55 with \$213,468.71 to paid out of the USDA water project grant and the remaining \$114,834.84 paid out of the sewer fund by Pinnick and seconded by Crome.

Vote: Ayes: Amy Anderson  
Mary Ann Crome  
Jerry Fuhrken  
Terry Morse  
Carolyn Pinnick

Motion to authorize the Mayor to sign the CIPP contract contingent upon review by City Attorney by Pinnick and seconded by Crome.

Vote: Ayes: Amy Anderson  
Mary Ann Crome  
Jerry Fuhrken  
Terry Morse  
Carolyn Pinnick

**14. Stephanie Kern Request.**

Motion to allow Stephanie Kern to host a softball tournament at the City's big ball field and concession stand from 8 a.m. to midnight, April 5, 2025, by Crome and seconded by Pinnick.

Vote: Ayes: Amy Anderson  
Mary Ann Crome  
Jerry Fuhrken  
Terry Morse  
Carolyn Pinnick

Motion to allow Stephanie Kern to host the annual Jim Clark Memorial softball tournament at the City's big ball field and concession stand from 8 a.m. to 1 a.m. May 10, 2025, by Crome and seconded by Pinnick.

Vote: Ayes: Amy Anderson  
Mary Ann Crome  
Jerry Fuhrken  
Terry Morse  
Carolyn Pinnick

**15. Oil Distributor Truck.**

Motion to purchase a 2002 Freightliner Oil Distributor truck, Model FL60, with 9L diesel engine through Kansas Surplus Property at a cost of \$27,000 to be paid out of the Municipal Equipment fund by Crome seconded by Pinnick.

Vote: Ayes: Amy Anderson  
Mary Ann Crome  
Jerry Fuhrken  
Terry Morse  
Carolyn Pinnick

**16. Friendly Corners Siding.**

Motion to accept the bid from Cook Construction in the amount of \$1,500.00 for labor to replace siding on Friendly Corners by Pinnick seconded by Fuhrken.

Vote: Ayes: Amy Anderson  
Mary Ann Crome  
Jerry Fuhrken  
Terry Morse  
Carolyn Pinnick

**17. Land and Water Conservation.**

Motion to authorize the Mayor to sign the 2025 Annual Operation & Maintenance Assurance Statement for Project No. 20-00380 Washington Golf Course by Pinnick and seconded by Fuhrken.

Vote: Ayes: Amy Anderson  
Mary Ann Crome  
Jerry Fuhrken  
Terry Morse  
Carolyn Pinnick

**18. Ordinance No. 826 Water Rates.**

Motion to adopt Ordinance No. 826, AN ORDINANCE ADJUSTING WATER RATES AND AMENDING CERTAIN SECTIONS OF CHAPTER 21, ARTICLE 2, OF THE CODE OF THE CITY OF WASHINGTON, KANSAS by Pinnick and seconded by Crome.

Vote: Ayes: Amy Anderson  
Mary Ann Crome  
Jerry Fuhrken  
Terry Morse  
Carolyn Pinnick

**19. KMEA Directors.**

Motion to appoint Carl Chalfant to the Director #1 position effective March 3, 2025, through April 30, 2027, and Terry Morse to fill the vacant Alternate position effective through April 30, 2026, to the Board of Directors for Kansas Municipal Energy Agency, by Crome and seconded by Fuhrken.

Vote: Ayes: Amy Anderson  
Mary Ann Crome  
Jerry Fuhrken  
Terry Morse  
Carolyn Pinnick

**20. Executive Session.**

Motion to recess into executive session to review applicant for street, water and wastewater operator under nonelected personnel to include the Mayor, Council and City Administrator to resume in the Council chambers at 8:35 p.m. by Pinnick and seconded by Crome.

Vote: Ayes: Amy Anderson  
Mary Ann Crome  
Jerry Fuhrken  
Terry Morse  
Carolyn Pinnick

Motion to hire Teagan Baustert for street, water and wastewater operator contingent upon preemployment drug test and background check at \$17.00 per hour by Crome and seconded by Pinnick.

Vote: Ayes: Amy Anderson  
Mary Ann Crome  
Jerry Fuhrken  
Terry Morse  
Carolyn Pinnick

**21. Summer Employees.**

Motion to hire 2025 pool manager Natalya Almendarez at a rate of \$11.00 per hour, assistant manager Jayden Laflen at a rate of \$10.00 per hour; and the following lifeguards: Garrison Sand at a rate of \$9.50 per hour; Mackenzie Kuhaneck at a rate of \$9.25 per hour; Kelly Annunziato and Emma O'Rourke at a rate of \$9.00 per hour by Crome and seconded by Pinnick.

Vote: Ayes: Amy Anderson  
Mary Ann Crome  
Jerry Fuhrken  
Terry Morse  
Carolyn Pinnick

Motion to hire summer help Easton Finlayson at \$11.50 per hour and Seth White at \$12.00 per hour (second year) by Crome and seconded by Pinnick.

Vote: Ayes: Amy Anderson  
Mary Ann Crome  
Jerry Fuhrken  
Terry Morse  
Carolyn Pinnick

**22. Mowing.**

Consensus of the Council was to work on a separate bid packet for mowing the cemetery and ball diamond and potential other properties.

**23. City Administrator Report.**

- a) **EMT Student.** EMT student Keith Myers withdrew from the EMT class. A statement will be sent for reimbursement for the portion of tuition paid above the grant funding. The state will pursue the grant reimbursement on their end.
- b) **PC and Phones.** Staff is working on bid packets for computers and a phone system for the April agenda.
- c) **City Wide Cleanup.** City Wide Cleanup is scheduled for May 1, 2025, to coincide with Washington County Landfill free dump days.
- d) **Cold Mix.** Staff talked with Jake Lauer, Hall Brothers, on Wednesday who stated they will honor the cold mix price from last year. They are around three weeks out before they can get fired up. Lauer said come push or shove they have some cold mix on the ground they would give the city if they think it will work. Staff is working on a bid for an additional 500 tons of cold mix for the April council meeting.
- e) **Irrigation/Seeding.** Staff made contact with Ben Bird, Blue Valley Irrigation, who was down Thursday to look at repairs to the irrigation systems and planting those needs done where storm sewer was installed east of Funke's between 2<sup>nd</sup> and 3<sup>rd</sup> Streets. Bird will send an estimate as soon as possible and schedule the work.
- f) **Downtown Beautification.** Staff is working on a downtown beautification project with other organizations around town. Chalfant stated Ryan Kern, Economic Development, was organizing the project.
- g) **2025 Projects.** Chalfant provided the Council with a list of projects planned for 2025.
- h) **Sidewalks.** A copy of Chapter 14 of the city code book pertaining to sidewalks is enclosed per council request.
- i) **CDBG Award.** An awards presentation for the CDBG grant will be held March 12 in Topeka, and the Mayor along with sidewalk committee member(s) will attend.
- j) **Code Violations.** City Administrator Chalfant stated the City Attorney is waiting on information from him to proceed with code violations.

**24. City Clerk's Report.**

- a) **Insurance.** Staff received an email from Justin Dragastin, The Dragastin Agency, stating he is still waiting on the renewal from EMC. Consensus of the Council was to send out a bid for insurance.
- b) **Election.** The city will have three council positions up for election in 2025. Those seats are currently held by Jerry Fuhrken, Terry Morse and Carolyn Pinnick and expire the Sunday before the second Monday in January. Candidates seeking office must file by noon on June 3, 2025, at the County Clerk's office at the Washington County Courthouse. The candidate must file a nomination petition signed by 10 qualified electors of the City of Washington or pay a \$20 filing fee.

**c) Conference.**

**KMU:** Kansas Municipal Utilities conference will be April 23-25, 2025 at the Hyatt in Wichita. The cost of the conference is \$325 and rooms are \$132 per night if made by April 1<sup>st</sup>. Council Member Terry Morse will attend the conference.

**d) Reports.**

Fire minutes for January and February; Library Board minutes for February; and Washington County Senior Citizens Meal Site accounting for December and January were given to the Council for review.

**25. Executive Session.** Motion to go into executive session for employee performance for non-elected personnel to return at 9:37 pm. to include the mayor, council, and city administrator by Crome and seconded by Pinnick.

Vote: Ayes: Amy Anderson  
Mary Ann Crome  
Jerry Fuhrken  
Terry Morse  
Carolyn Pinnick

**Council Reports.**

**Mary Ann Crome.**

a) **Painting.** Council Member Crome asked that the curb be painted on west side of C Street between 2<sup>nd</sup> & 3<sup>rd</sup> Street.

**Jerry Fuhrken.**

a) **Sign.** Council Member Fuhrken asked about the status of changing the engine braking signs. City Administrator Chalfant stated he received permission from KDOT to move the signs to city limit sign. Staff will complete the work once the signs are received.

**Garett Edgar.**

a) **Code enforcement officer.** Mayor Edgar with the consensus of the Council will gather more information from other cities on code enforcement.

Motion to adjourn by Anderson and seconded by Crome.

Vote: Ayes: Amy Anderson  
Mary Ann Crome  
Jerry Fuhrken  
Terry Morse  
Carolyn Pinnick

Adjourned at 9:48 p.m.

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**Denise M. Powell, City Clerk**