

WASHINGTON CITY COUNCIL MINUTES
Regular Meeting – City Hall
January 6, 2025

1. Call to order by Mayor Garrett Edgar.

2. Roll Call.

Present:	Garett Edgar, Mayor Amy Anderson, Council Member Mary Ann Crome, Council Member Terry Morse, Council Member Carolyn Pinnick, Council Member
Absent:	Jerry Fuhrken, Council Member Carl Chalfant, City Administrator
Staff Present:	Denise Powell, City Clerk Caroline Scoville, Full-time EMT (phone)
Others:	Adam Grover, Bob's Locker Jacob Elliott, Bob's Locker

3. Approval of Agenda.

Motion to approve the agenda as amended to add Adam Grover by Anderson and seconded by Pinnick.

Vote: Ayes: Amy Anderson
Mary Ann Crome
Terry Morse
Carolyn Pinnick

4. Citizens Comments.

None.

5. Minutes.

Motion to approve the minutes of the regular meeting of December 2, 2024, and adjourned meeting minutes of December 26, 2024, by Pinnick and seconded by Crome.

Vote: Ayes: Amy Anderson
Mary Ann Crome
Terry Morse
Carolyn Pinnick

6. Appropriations Ordinance 2025-01.

Motion to approve appropriations ordinance 2025-01 by Pinnick and seconded by Crome.

Vote: Ayes: Amy Anderson
Mary Ann Crome
Terry Morse
Carolyn Pinnick

7. Adam Grover Request.

Adam Grover and Jacob Elliott were present to inquire about lots in the city's industrial park.

8. GAAP Waiver.

Motion to approve Resolution 2025-01 authorizing the City of Washington to waiver from generally accepted accounting principles and operate on the cash basis system by Pinnick and seconded by Anderson.

Vote: Ayes: Amy Anderson
Mary Ann Crome
Terry Morse
Carolyn Pinnick

9. Fee Schedule.

Motion to adopt Resolution 2025-02, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WASHINGTON, KANSAS AMENDING THE FEE SCHEDULE AS REQUIRED OR ALLOWED BY THE CITY CODE, by Pinnick and seconded by Morse.

Vote: Ayes: Amy Anderson
Mary Ann Crome
Terry Morse
Carolyn Pinnick

10. GRDA Agreements.

No action was taken on Resolution 2024-03. The Council requested more information.

11. Resignations.

Motion to accept the resignation of Nick L'Ecuyer from the fire department effective December 31, 2024, by Pinnick seconded by Crome.

Vote: Ayes: Amy Anderson
Mary Ann Crome
Terry Morse
Carolyn Pinnick

Motion to accept the resignation of EMT Sheila Shannon effective January 1, 2025, by Pinnick seconded by Morse.

Vote: Ayes: Amy Anderson
Mary Ann Crome
Terry Morse
Carolyn Pinnick

12. Ordinance No. 824.

Motion to adopt Ordinance No. 824, AN ORDINANCE ADJUSTING COMPENSATION OF MEMBERS OF THE FIRE DEPARTMENT AND AMENDING CHAPTER 6, FIRE PROTECTION, ARTICLE 1, FIRE DEPARTMENT, SECTION 6-116, PAYMENT, OF THE CODE OF THE CITY OF WASHINGTON, KANSAS ACCORDINGLY by Pinnick and seconded by Morse.

Vote: Ayes: Amy Anderson
Mary Ann Crome
Terry Morse
Carolyn Pinnick

13. City Administrator Report.

- a) **Ambulance Donation.** The Christian Church Coterie made a donation in the amount of \$500 to the ambulance service.
- b) **Old City Hall Lot.** Staff has prepared the proposal letter for the old city hall lot and it will be advertised, with proposals due back by February council meeting.
- c) **Sample Required Call Time Policy for EMS Personnel.** Staff has enclosed a sample required call time policy for EMS and would like council to review and consider for adoption at the February meeting. Council asked staff to prepare a list of personnel and the amount of call time worked in 2024 for the February meeting.

- d) **Day Tanks at Power Plant.** A memo from Farabee Mechanical referencing the day tanks for the two new engines was given to the Council for review. This is something that will need to be addressed as the existing tanks are over 60 years old and are located outside below ground level in pits. They are subject to flooding along with requiring fuel line pressure to return fuel from the injectors back to the tank. Farabee's did make the concrete room under the new engines big enough to allow for two tanks to be installed. It would allow for gravity feed of return fuel along with plumbing to all be in side instead of running underground outside.

Council Member Terry Morse stated he didn't think there should be a fuel tank in the building and that staff may want to consider a larger fuel return line. Staff will follow-up with more information.

- e) **Code Violations.** City Attorney Elizabeth Hiltgen did provide staff with an update on the 321 W 5th Street property. She will visit with City Administrator Chalfant in respect to other properties and written findings.

Council Member Mary Ann Crome stated Chuck Penning visited with her about being a code enforcement office for the city. Council talked about budget and previous expenses spent on previous code violations. Staff will gather information and bring back to the Council.

13. City Clerk's Report.

a) Reports.

The December Library minutes and fire department minutes and Washington County Senior Citizens Meal Site accounting for November were given to the council for review.

14. Council Reports.

Terry Morse.

- a) **Library.** Morse stated the new door for the library hasn't been delivered and has delayed opening to the public.

15. Executive Session.

Motion to enter into executive session to discuss employee review of nonelected personnel with Mayor and Council at 8:36 p.m. by Morse and seconded by Pinnick

Vote: Ayes: Amy Anderson
Mary Ann Crome
Terry Morse
Carolyn Pinnick

Motion to enter into executive session to discuss employee review of nonelected personnel with Mayor and Council at 8:46 p.m. by Morse and seconded by Pinnick

Vote: Ayes: Amy Anderson
Mary Ann Crome
Terry Morse
Carolyn Pinnick

Motion to adjourn to 6 p.m. Thursday, January 16, 2025, by Crome and seconded Anderson.

Vote: Ayes: Amy Anderson
Mary Ann Crome
Terry Morse
Carolyn Pinnick

Adjourned at 8:49 p.m.

Denise M. Powell, City Clerk