WASHINGTON CITY COUNCIL MINUTES
Regular Meeting
Tuesday, September 8, 2009

1. Call to order by Mayor.

Mayor Harold H. Jones, Jr. called the meeting to order at 7:00 p.m.

2. Roll Call.

Present:	Harold H. Jones, Jr.
	Meyler Gibbs
	Gene Martin
	Ryan Kern
	Mike Uhlrich
Absent:	Justin Cordry
Staff Present:	Kurt Hassler, City Administrator
	Denise Powell, City Clerk
	Libby Baskerville-Hiltgen, City Attorney
	Barry Finlayson, Electric Distribution Superintendent
Others:	Dan Thalman, Washington County News
	Mike Schmaderer. Mid States Energy Works
	Mike Kongs, Oregon Trail Equipment
	Marcia Funke, KSDS
	Judy Sifers, CEO, KSDS

3. Citizen Comments.

No comments were made by the public.

4. Minutes.

Motion to approve the minutes of the regular meeting of August 3, 2009, and the adjourned meeting of August 10, 2009, as presented by Gibbs and seconded by Martin.

Vote:	Ayes:	Meyler Gibbs
		Gene Martin
		Ryan Kern
		Mike Uhlrich

5. Appropriations Ordinance 2009-09.

Motion to approve Appropriations Ordinance 2009-09 by Gibbs and seconded by Uhlrich.

Vote:	Ayes:	Meyler Gibbs
		Gene Martin
		Ryan Kern
		Mike Uhlrich

6. Electric Distribution Study.

Mike Schmaderer, Mid-States Energy Works, Inc. discussed the electric distribution study. He gave two options to increase voltage either go to 4,160 kV

or 12,470 kV. Schmaderer stated the most feasible is 4,160kV and then gave three options ranging from $740,000 to $1,205,000. According to City Administrator Kurt Hassler, "the upgrade has to be done and electric rates will have to go up." Hassler stated he will have numbers put together for the next council meeting.

Council Member Justin Cordry arrived at 7:10 p.m. during the discussion.

7. Swimming Pool Contract.

Motion to authorize the Mayor to sign a contract with Continental Pools, Inc. for the construction of the new swimming pool for an amount not to exceed $980,000 by Martin and seconded by Kern.

Vote:	Ayes:	Justin Cordry
		Meyler Gibbs
		Gene Martin
		Ryan Kern
		Mike Uhlrich

8. Washington County 150th Anniversary Celebration Request.

Motion to donate $1,000 to Washington County 150th Anniversary Celebration by Gibbs and seconded by Uhlrich.

Vote:	Ayes:	Justin Cordry
		Meyler Gibbs
		Gene Martin
		Ryan Kern
		Mike Uhlrich

9. 2008 Audit.

Motion to adopt the 2008 audit of the City of Washington's finances as prepared by Clubine & Rettele, Chartered by Gibbs and seconded by Cordry.

Vote:	Ayes:	Justin Cordry
		Meyler Gibbs
		Gene Martin
		Ryan Kern
		Mike Uhlrich

10. 2009 Fall Fest Request.

Motion to approve the following request by First National Bank Fall Fest Committee by Martin and seconded by Cordry.

1. Block the following intersections from 6am Saturday through 6pm Saturday:

    i. East side of 2nd and Ballard.
    ii. East side of 3rd and Ballard
    iii. North and East sides of 3rd and C.
    iv. West side of 2nd and C.
    v. South of Post Office drive on C Street.

2. Place barricades near each intersection to be closed.

3. Provide electric service for 5 inflatable rides and one vendor on courthouse lawn.

4. Electric services (220 volt) by old City Hall for vendors.

5. Block off the parking on the south and east sides of the court house at 8 a.m. Friday through 6pm Saturday.

6. Load the following on a trailer and park it on northeast corner of 2nd and C on Friday afternoon.

    a. 6 plastic tables.

    b. 10 grey tables.

    c. 40 benches.

Vote:	Ayes:	Justin Cordry Meyler Gibbs Gene Martin Mike Uhlrich
	Abstain:	Ryan Kern

11. Automatic Deposit Paychecks.

Discussed automatic deposits for employee payroll. No action was taken.

12. Dog Licenses.

Discussed making changes to the animal ordinance which include clarification as to when KSDS dogs will require a license; changing an exemption from non-profit agency on dog licenses to accredited by Assistant Dogs International; exempt KSDS puppies from being licensed; require KSDS dogs to be tattooed on inside of ear; require KSDS dogs to be licensed by their partner after receiving ownership papers, usually one year after placement. City Administrator Kurt Hassler will rewrite ordinance an present at a future council meeting.

13. Public Hearing.

Judy Sifers, KSDS CEO, stated a request to vacate ROW Tract 2 Railway Avenue to build a six-plex.

Motion to open a public hearing regarding a vacation request by KSDS on Railway Avenue by Cordry and seconded by Gibbs.

Vote:	Ayes:	Justin Cordry Meyler Gibbs Gene Martin Ryan Kern Mike Uhlrich

No comments were heard from the public regarding the vacation request.

Motion to close the public hearing regarding a vacation request by KSDS on Railway Avenue by Kern and seconded by Martin.

Vote:	Ayes:	Justin Cordry Meyler Gibbs Gene Martin Ryan Kern Mike Uhlrich

14. Ordinance No. 733.

Motion to approve and publish Ordinance No. 733 vacating a portion of Railway Avenue between C Street and D Street by Cordry and seconded by Gibbs.

Vote:	Ayes:	Justin Cordry Meyler Gibbs Ryan Kern Mike Uhlrich
	Abstain:	Gene Martin

15. Utility Account Policy.

Discussed development of a policy that would require utility accounts primary account holder to be updated upon death or change of status. Administrator Hassler to draft a policy to be considered by the Council at a future meeting.

16. Contract Labor Policy.

Discussed workmen's compensation insurance and associated liabilities. City Attorney Libby Hiltgen was asked to research liability issue and the possibility of creating a waiver forms.

17. Resolution 2009-10.

Motion to approve Resolution 2009-10, to authorize the creation of a Hazard Mitigation Plan in accordance with FEMA regulations, by Cordry and seconded by Kern.

Vote:	Ayes:	Justin Cordry Meyler Gibbs Gene Martin Ryan Kern Mike Uhlrich

18. League Voting Delegates.

Took no action in appointing a voting delegate for the 2009 Annual League of Kansas Municipalities meeting.

19. Flu Shots.

Motion to reimburse any City employee for out of pocket expenses for flu shots provided at the Washington County Health Department by Uhlrich and seconded by Gibbs.

Vote:	Ayes:	Meyler Gibbs Ryan Kern Mike Uhlrich
	Nays:	Gene Martin Justin Cordry

20. Water Plant Steps.

Council requested bids to replace steps on the north side of the water plant.

21. Sidewalk Replacement.

Motion to authorize city crews to replace the sidewalk in front of vacant lots 115-121 East Third Street for an amount not to exceed $1,500 by Gibbs and seconded by Cordry.

Vote:	Ayes:	Justin Cordry
		Meyler Gibbs
		Gene Martin
		Ryan Kern
		Mike Uhlrich

22. Valley Gutter Replacement.

Motion to authorize city staff to replace the north valley gutter at the intersection of 4th and E Street for an amount not to exceed $2,000 by Cordry and seconded by Gibbs.

Vote:	Ayes:	Justin Cordry
		Meyler Gibbs
		Gene Martin
		Ryan Kern
		Mike Uhlrich

23. Insurance Liability Survey.

Discussed a recent inspection by an EMC representative to reduce the city's liability on issues related to city owned buildings and other property.

24. Skid Loader Purchase.

Motion to authorize staff to purchase a 2008 skid steer loader with 35 hours from Oregon Trail Equipment for $600 by Gibbs and seconded by Cordry.

Vote:	Ayes:	Justin Cordry
		Meyler Gibbs
		Ryan Kern
		Mike Uhlrich
	Abstain:	Gene Martin

25. Vehicle Purchase.

Motion to purchase a vehicle from Federal Surplus for an amount not to exceed $8,500 by Martin and seconded by Cordry.

Vote:	Ayes:	Justin Cordry
		Meyler Gibbs
		Gene Martin
		Ryan Kern
		Mike Uhlrich

26. Executive Session.

Motion to go into executive session for 20 minutes for non-elected personnel to include Mayor, Council and City Administrator at 10:10 p.m. by Martin and seconded by Uhlrich.

Vote:	Ayes:	Justin Cordry Meyler Gibbs Gene Martin Ryan Kern Mike Uhlrich

Motion to return to regular session at 10:30 p.m. by Martin and seconded by Cordry.

Vote:	Ayes:	Justin Cordry Meyler Gibbs Gene Martin Ryan Kern Mike Uhlrich

Motion to go into executive session for five minutes to discuss non-elected personnel to include Mayor, Council and City Administrator at 10:45 p.m. by Gibbs and seconded by Cordry.

Vote:	Ayes:	Justin Cordry Meyler Gibbs Gene Martin Ryan Kern Mike Uhlrich

Motion to return to regular session at 10:50 p.m. by Cordry and seconded by Gibbs.

Vote:	Ayes:	Justin Cordry Meyler Gibbs Gene Martin Ryan Kern Mike Uhlrich

27. Reports.

A. Kurt Hassler:

1.) K15/US 36 project is tentatively scheduled to begin in March, 2010.

2.) The community building committee will have a prepared recommendation for the October council meeting. Hassler stated he delayed it a month due to the number of items on the September agenda.

3.) Plans to have a draft of a zoning code for the October council meeting.

4.) Reported street sealing has been completed. Staff is working on a list of streets to seal for next year to present to the Council for consideration. This will allow adequate time to make necessary repairs prior to sealing next spring. Hassler stated they plan to crack seal streets again this fall with materials left over from the spring.

B. Libby Hiltgen:

1.) Mailed letters to Gullion and Buettenbaugh on delinquent property acquisition. The Council asked that the front of the Buettenbaugh property be mowed.

C. Justin Cordry:

1.) Discussed mowing and weed eating at the City's park.

D. Harold Jones, Jr.:

1.) Discussed soft spots that were not repaired prior to street sealing.

28. Adjournment.

Motion to adjourn by Cordry and seconded by Martin.

Vote:	Ayes:	Justin Cordry
		Meyler Gibbs
		Gene Martin
		Ryan Kern
		Mike Uhlrich

Meeting adjourned at 10:55pm.

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Denise M. Powell, City Clerk