

**WASHINGTON CITY COUNCIL MINUTES**  
**Adjourned Meeting**  
**January 28, 2009**

**1. Call to order by Mayor.**

Mayor Harold Jones called the meeting to order at 12:15pm.

**2. Roll Call.**

Present: Randy Wyatt  
Tom Dragastin  
Gene Martin  
Absent: Justin Cordry  
Meyler Gibbs  
Staff Present: Kurt Hassler, City Administrator

**3. 2009 Goals.**

Administrator Hassler has compiled a list of the goals submitted by the city council. He requested that the mayor and council score points for their top items with a total score of 20 points and submit them back to him for tally. He will then tally the results to establish the goals for the City over the next year.

**4. Personnel Manual.**

Administrator Hassler presented the council with a proposed personnel manual. Topics of discussion included the following:

- Placing one person on call instead of three and increasing the compensation time to eight hours from the current six.
- Reducing the minimum paid call out to one hour from the current two hours.
- Providing a vehicle to the person on-call to take home. The vehicle could be used only for official city duties and no other people could ride in the vehicle. The employees will be required to pay income taxes on the use of the vehicle regardless of any loopholes that may exist in the IRS tax code.
- Overtime on call outs. Overtime would only be paid once the employee has reached 40 hours worked in the week. Holiday time would be counted toward the 40 hours worked.
- Paid time off. The council wanted to leave the total accumulated time cap at 560 hours as described in the manual, but wanted to allow individual employees to bank the time in some fashion. Staff will investigate ways to accomplish this request.

**5. Reports.**

No reports were given.

**6. Adjournment.**

Motion to adjourn by Dragastin and seconded by Wyatt.

Vote: Ayes: Tom Dragastin  
Gene Martin  
Randy Wyatt

Meeting adjourned at 1:05 p.m.

---

Denise M. Powell, City Clerk