

REGULAR MEETING, COUNCIL CHAMBERS; WASHINGTON, KANSAS; DATE: JULY 2, 2007

The Governing Body of the City of Washington, Kansas, met in Regular Session in the usual meeting place in said City on Monday, the second day of July, 2007, at 7:00 P.M. with the following members present: Council Members Randy Wyatt, Justin Cordry and Gene Martin.

Absent: Mayor Harold H. Jones Jr. and Council Members Tom Dragastin and Meyler Gibbs.

Also present were City Administrator Tim Schook; City Clerk Denise Powell; Legal Counsel Libby Baskerville; Jay Langley, Clubine & Rettele, Salina; Bill Hays, Washington County News; and Barry Finlayson, line superintendent.

Council Member Gene Martin made a motion for Council Member Randy Wyatt to preside over the meeting in the absence of the Mayor and President of the Council. Council Member Justin Cordry seconded the motion. Motion carried.

Council Member Randy Wyatt called the meeting to order at 7 p.m.

Xerox copies of the minutes of the previous regular meeting of Monday, June 4, 2007, and adjourned meeting of Wednesday, June 6 and June 23, 2007 were given to each Council Member for review. Council Member Gene Martin moved to approve the minutes as written. Council Member Justin Cordry seconded the motion. Motion carried.

#### APPROPRIATION ORDINANCE NO. 2007-7

“AN ORDINANCE ALLOWING FOR PAYMENT OF THE CITY’S BILLS AND DEBITS.”

Thereupon on motion made by Council Member Justin Cordry moved for its adoption, that the City Clerk is hereby authorized and directed to issue payroll Check Numbers 3618 through 3684; warrant Check Numbers 32093 through 34131; and Wires -29 through -30 in payment of just bills and claims against the City and debit the appropriate fund for each expenditure. Thereupon Council Member Gene Martin seconded the motion. Thereupon the motion carried.

AUDIT/BUDGET: Jay Langley, CPA with Clubine and Rettle, Salina, discuss the audit and budget. Langley advised the City needs to develop a travel policy, ethics and fraud policy, an employee evaluation program and enforce the comp time policy or revise the policy.

There came on for consideration an Ordinance entitled:

#### ORDINANCE NO. 711

AN ORDINANCE ATTESTING TO AN INCREASE IN TAX REVENUES FOR BUDGET YEAR 2008 FOR THE CITY OF WASHINGTON

said Ordinance No. 711 was read in full, considered and discussed, thereupon Council Member Justin Cordry moved for its adoption and Council Member Gene Martin seconded the motion. Thereupon Council Member Randy Wyatt declared Ordinance No. 711 duly adopted and passed unanimously by all Council Members present, and directed the Mayor to sign and publish said Ordinance No. 711 in the Washington County News on Thursday, July 12, 2007 as provided by this Ordinance.

Council members passed Ordinance No. 711 to raise the library fund from 5 mills to 6.5 mills for budget year 2008.

Council Member Gene Martin made a motion to set the budget hearing for 6:50 p.m. Monday, August 6, 2007 at City Hall and to publish the budget in the Thursday, July 12, 2007, edition of the Washington County News. Council Member Justin Cordry seconded the motion. Motion carried.

The budget proposal will set the 2008 city tax levy at 45.462 mills, a decrease of .152 mills assessed in 2007.

ELECTRIC DISTRIBUTION: Barry Finlayson, line distribution superintendent, was in to meet the council. City Administrator Tim Schook stated Finlayson has located a diesel 1994 Chevrolet Kodiak bucket truck for \$25,000 for sale by National Utility Equipment Company, LLC. Schook told the Council the bucket truck was slated to be purchased in 2009 but felt this was a good buy and cheaper than the slightly used truck they hope to purchase in 2009 around \$90,000. The old truck would be kept to trim trees and the new one would be used for electric work

only, according to Schook. Council Member Gene Martin made a motion to purchase a diesel 1994 Chevrolet Kodiak bucket truck from National Utility Equipment Company, LLC, not to exceed \$25,000. Council Member Randy Wyatt seconded the motion. Motion carried.

**AMBULANCE:** City Administrator Tim Schook stated the meeting of governing bodies of the cities in the County to increase ambulance funding has not been scheduled. The Council also received a copy of a letter from the Kansas Board of Emergency Medical Services stating they found the ambulance service to be very well organized and compliant with all regulations and statutes.

**UTILITY BILLING:** The utility billing code was not ready for review. City Administrator Tim Schook has begun the water and sewer rate study.

**ZONING:** Legal Counsel Libby Hiltgen stated Jason Brinegar would like council members to read and be ready to discuss the proposed zoning ordinance at the August council meeting.

**15/36 PROJECT:** Libby Hiltgen, attorney, stated Attorney Jason Brinegar will have an update about his meeting with Eric Deitcher, KDOT, concerning land acquisition, at the August council meeting.

**BLIGHTED PREMISE:** Charles and Tammy Coleman, 123 West 8<sup>th</sup> Street, was to be in compliance by July 2. City Administrator/Public Building Officer Tim Schook and Standard Hearing Officer Jim Dodds will inspect the property.

**POOL COMMITTEE:** Council Members reviewed the survey to be sent concerning construction of a new pool.

**ANIMAL CONTROL ORDINANCE:** Council Members reviewed and made changes to the animal control ordinance. Changes include: Sheriff's office handling vicious animal calls; limiting the number of dogs and cats to four each per household and kennels must be approved by the council on a case by case basis.

**INVENTORY:** Tim Schook, city administrator, stated city employees would work on an inventory list on a yearly basis.

**FIREWORKS:** Council Member Justin Cordry made a motion to donate \$100 from the general fund to RFD No. 9 for fireworks. Council Member Randy Wyatt seconded the motion. Motion carried.

**METER DEPOSITS:** Council Member Gene Martin moved to pay unclaimed meter deposits in the amount of \$2,443.50 to the Office of the State Treasurer, Unclaimed Property Division. Council Member Justin Cordry seconded the motion. Motion carried.

**NATIONAL FLOODPLAIN INSURANCE PROGRAM:** Council Member Justin Cordry moved to approve the application and adopt resolution 2007-7. Council Member Gene Martin seconded the motion. Motion carried.

**WHEREAS, A RESOLUTION OF THE CITY OF WASHINGTON, KANSAS, APPROVING PARTICIPATION IN THE NATIONAL FLOOD INSURANCE PROGRAM.**

**INDIVIDUAL COUNCIL MEMBER COMMENTS:** Justin Cordry, council member, visited about the weeds in the parking area around the square. City Administrator Tim Schook reported Street Superintendent Greg Metz had just sprayed within the last few days and it is probably a little soon to see if the chemicals worked. Schook will visit with Metz concerning the issue.

Cordry also asked about an ATV brochure in which officers could hand out to those who ride ATV's to educate them on the new rules and regulations

Council Member Gene Martin asked if the next time the lines are painted on the streets for parking if they could be made at more of an angle. He stated with the larger trucks and SUV's it is hard to see at most intersections..

**THANK YOU:** Tim Schook, city administrator, read a thank you from Dana and Theresa Herrs.

LINEMAN/POWER PLANT OPERATOR: City Administrator Tim Schook stated they plan to offer Raymie Jonte the lineman job. The power plant operator position has not been filled yet.

WAGES: A wage study to reflect recent changes and information on the new federal minimum wage increase was given to the Council.

SIRENS: Council Member Justin Cordry made a motion to purchase up to three sirens with battery backups not to exceed \$25,000. Council Member Gene Martin seconded the motion. Motion carried.

CABIN: It will cost around \$2500 to repair the cabin in the park according to City Administrator Tim Schook. The cabin is in need of a new roof; new windows and the doors need to be secured. No action taken.

ATV: City Administrator Tim Schook said he had no response from anyone about the ATV track issue. Schook suggested the City cash rent the ground. Schook is to get some figures for rent and report at the August meeting.

FEMA: The City is eligible for FEMA assistance from the May 5<sup>th</sup> storm. City Clerk Denise Powell and City Administrator Tim Schook are putting together all eligible costs associated for reimbursement.

PROPERTIES: Council Member Randy Wyatt made a motion to pursue two properties, 209 East First Street and 110 West Third Street, for unpaid taxes. Council Member Gene Martin seconded the motion. Motion carried.

POWER PLANT: Council Member Justin Cordry made a motion to have Raney Pest Control treat the west wall of the power plant and a shed for termites at a cost of \$1,250. Council Member Gene Martin seconded the motion. Motion carried.

ELECTRIC: City Administrator Tim Schook said the City is waiting on MKEC to provide a term sheet for our base load energy so a final plan can be devised for the pre-pay of the capitol component energy for Jeffery Energy Center. Schook stated that there is a possibility KMEA will ask if the City of Washington, Pratt, Russell, Beloit and Hoisington would carry the responsibility of the agreement between the bond writers and KMEA, this process will make it much simpler to sell and quicker to expedite.

This would mean the City of Washington would commit to purchasing 130% of their allocated amount which should be around 1.1MW. One hundred and thirty percent equals 1.56MW. This should not hinder the City, if required to take 130% of the allocated amount the City would still not meet base load requirements. Schook stated he will have the appropriate people at the meeting to explain in great detail when the time comes.

SPCC: Sid Arpin, BG Consultants engineer, has reviewed the EPA inspection findings and our corrections regarding Spill Prevention Control and Countermeasure according to City Administrator Tim Schook. City is still working on the high level alarms for the fuel tanks. Schook stated he is waiting on Arpin to make his recommendations so materials may be ordered and installed. There shouldn't be a problem meeting the July 8<sup>th</sup> deadline said Schook. Schook noted engineers must review the SPCC every three years.

SEWER: BG Consultant engineers have met with Sewer and Waster Superintendent Tom Zabokrtsky and Street Superintendent Greg Metz and City Administrator Tim Schook to discuss the main sewer lift station. BG is currently doing a flow study so that the new lift station can be sized properly. Currently the City has one portable generator and by new regulation in the event of a disaster a generator must be located at the main sewer lift station and water wells.

STREETS: Scheduled maintenance on streets was delayed due to requirements of the SPCC being compliant by July 8 according to Tim Schook, city administrator.

CITY ATTORNEY COMMENTS: Nothing.

ADJOURNMENT: Council Member Cordry moved to adjourn to 6:50 p.m. Monday, August 6, 2007, at City Hall. Council Member Gene Martin seconded the motion. Motion carried.