

REGULAR MEETING, COUNCIL CHAMBERS; WASHINGTON, KANSAS; DATE: DECEMBER 3, 2007

The Governing Body of the City of Washington, Kansas, met in Regular Session in the usual meeting place in said City on Monday, the third day of December, 2007, at 7:00 P.M. with the following members present: Council Members Justin Cordry, Tom Dragastin, Meyler Gibbs and Gene Martin. Council Member Randy Wyatt arrived at 8:30 p.m.

Not present: Mayor Harold H. Jones Jr.

Also present were City Administrator Tim Schook; Sheriff Bill Overbeck; Bill Hays, Washington County News. Cade Uhlik, member of Boy Scout Troop #86; City Clerk Denise Powell arrived at 8:25 p.m.

President of the Council Meyler Gibbs called the meeting to order at 7 p.m.

Xerox copies of the minutes of the previous regular meeting of Monday, Nov. 5, 2007, adjourned meeting minutes of Wednesday, Nov. 7, 2007 and Tuesday, Nov. 13, 2007, were given to each Council Member for review. Council Member Tom Dragastin moved to approve the minutes as written. Council Member Justin Cordry seconded the motion. Motion carried.

APPROPRIATION ORDINANCE NO. 2007-12

“AN ORDINANCE ALLOWING FOR PAYMENT OF THE CITY’S BILLS AND DEBITS.”

Thereupon on motion made by Council Member Justin Cordry moved for its adoption, that the City Clerk is hereby authorized and directed to issue payroll Check Numbers 3916 through 3958; warrant Check Numbers 34502 through 34655; and Wires -40 through -41 in payment of just bills and claims against the City and debit the appropriate fund for each expenditure. Thereupon Council Member Gene Martiin seconded the motion. Thereupon the motion carried.

SHERIFF CONTRACT: Sheriff Bill Overbeck presented the 2008 Law Enforcement Contract. The contract provides one officer on-duty with patrol vehicle January 1, 2008, through December 31, 2008, to equal a minimum of 1,825 hours and a maximum of 2,190 hours at a yearly fee of \$25,000. Council Member Gene Martin made a motion to approve the 2008 Law Enforcement Contract. Council Member Tom Dragastin seconded the motion. Motion carried. Council Member Justin Cordry abstained.

ZONING: Proposal to be discussed in January or February 2008.

15/36 PROJECT: Council members were reminded about the upcoming meeting with John and Ruth Gaines and the contractors set for 7 p.m. Monday, Dec. 10, 2007.

SEWER: City Administrator Tim Schook stated he is still waiting on information from KDHE and the engineers.

DISASTER PLAN: A disaster plan will be developed by the spring of 2008, said Tim Schook, city administrator.

FRAUD POLICY: City Attorney Jason Brinegar developed a fraud policy at the request of city auditors. Council Member Justin Cordry moved to adopt Resolution 2007-10, a resolution implementing an antifraud policy. Council Member Gene Martin seconded the motion. Motion carried.

FARM LEASE: Council members discussed the existing lease on farm ground at the industrial park with John Stigge Jr. City Attorney Jason Brinegar will make necessary changes to the lease and present it at the January meeting.

2007 AUDIT: Council Member Tom Dragastin moved to approve a contract with Clubine and Rettele Chartered, Salina, for the 2007 audit not to exceed \$5,000 for the audit and \$450 for the budget preparation. Council Member Justin Cordry seconded the motion. Motion carried.

CEREAL MALT BEVERAGE LICENSE: Council Member Gene Martin made a motion to approve the cereal malt beverage license applications for Schoen's Market, Casey's, Kier's Short Stop and Washington Bowl. Council Member Tom Dragastin seconded the motion. Motion carried.

REFUSE LICENSE APPLICATION: Council Member Justin Cordry made a motion to accept C&M Refuse, Jones Trash Service and Durflinger Disposal's refuse license applications for 2008. Council Member Tom Dragastin seconded the motion. Motion carried.

INDIVIDUAL COUNCIL MEMBER COMMENTS: Council Member Gene Martin asked about the voltage problems at the hospital. City Administrator Tim Schook stated he has an engineer looking at the problem. Schook said if the problem is not the city's a bill will be sent to the hospital for expenses incurred.

Council Member Justin Cordry asked about the new sirens. Parts need to be picked up from Haug Communications at Seneca according to City Administrator Tim Schook. Schook stated they will be up and functioning by spring.

UNIFORMS: The implementation of uniforms for all City employees was tabled.

LINEMAN UNIFORM POLICY: Council Member Tom Dragastin made a motion to adopt the FR Clothing Policy for lineman. Council Member Gene Martin seconded the motion. Motion carried.

JOB DESCRIPTIONS & EVALUATIONS: Council Member Tom Dragastin made a motion to adopt job descriptions and the evaluations process as presented without any financial obligations and subject to City Attorney Jason Brinegar's approval.

TRANSFER OF EARNED TIME: A proposed change to the personnel policy in regard to transfer of earned time off to another employee was tabled until the January meeting.

LIBRARY: Council Member Justin Cordry made a motion to transfer \$2,500 from the general fund to the library. Council Member Tom Dragastin seconded the motion. Motion carried. A motion to appropriate \$21,000 for 2008 to the Library was made by Council Member Tom Dragastin. Council Member Justin Cordry seconded the motion. Motion carried.

FARM GROUND LEASE: Council Member Gene Martin made a motion authorizing City Attorney Jason Brinegar to draw up a contract in regard to the rent of farm ground by the old airport. Council Member Justin Cordry seconded the motion. Motion carried.

REDUCED LANDFILL RATES: City Administrator Tim Schook received information from Washington County on reduced landfill fees for housing demolition in 2008. Schook stated he will place an advertisement in the paper after the first of the year for city residents wishing to participate in the city's demolition program.

ECONOMIC DEVELOPMENT: City Administrator Tim Schook asked the Council if they were interested in him pursuing a retail business to be located at the industrial park. The business would sell ATV's and motorcycles. Council members asked that the interested parties put a plan together and visit with the Council.

Schook also reported he had no update on the Bradford Built expansion.

Terry Bailey, Earthmovers, is interested in a possible expansion according to Schook.

ELECTRIC: Electric Distribution Superintendent Barry Finlayson has a put together a list of equipment and tools he feels are necessary for the line crew to work more efficiently and safely according to Schook. Schook stated he will have Finlayson prioritize the list but stated the grounding set is the most important. Council Member Tom Dragastin made a motion to approve the purchase of a grounding set for \$1,300. Council Member Justin Cordry seconded the motion. Motion carried.

Schook handed out an electric cost projection spreadsheet to help determine future rates.

Council Member Justin Cordry moved to adopt Resolution 2007-09, a Resolution in support of a balanced energy policy for Kansans including the development of renewable energy resources and the use of fossil fuels. Council Member Randy Wyatt seconded the motion. Motion carried.

SEWER LAGOONS: Tim Schook, city administrator stated he is working with Dale Keesecker on pumping more water from the sewer lagoons so the city does not have to discharge throughout the year.

B STREET PROJECT: A meeting will be scheduled in February with County Engineer David Willbrant and the Washington County Commissioners to discuss new curb, gutter and overlay of B Street.

EQUIPMENT: Council Member Gene Martin moved to purchase an air compressor for \$1,185 from North Central Air, Downs. Council Member Randy Wyatt seconded the motion. Motion carried.

EXECUTIVE SESSION: On motion by Council Member Tom Dragastin that the City Council go into executive session for approximately 15 minutes to discuss nonelected personnel. From 9:10 p.m. to 9:25 p.m. Council Member Randy Wyatt seconded the motion. Thereupon the motion carried unanimously.

On motion by Council member Tom Dragastin that the Council reconvenes to the regular session at 9:25 p.m. Thereupon Council Member Gene Martin seconded the motion. Motion carried.

Council Member Gene Martin moved to give City Administrator Tim Schook and City Clerk Denise Powell the 2.3% cost of living raise. Council Member Justin Cordry seconded the motion. Motion carried.

On motion by Council Member Meyler Gibbs that the City Council go into executive session for approximately 15 minutes to discuss nonelected personnel. From 9:30 p.m. to 9:45 p.m. Council Member Tom Dragastin seconded the motion. Thereupon the motion carried unanimously.

On motion by Council member Randy Wyatt that the Council reconvenes to the regular session at 9:45 p.m. Thereupon Council Member Tom Dragastin seconded the motion. Motion carried.

CITY ATTORNEY COMMENTS: None.

ADJOURNMENT: Move to adjourn to 6:45 p.m. Monday, December 10, 2007. Drag moved. Wyatt second. Motion carried.