

REGULAR MEETING, COUNCIL CHAMBERS; WASHINGTON, KANSAS; DATE: OCTOBER 1, 2007

The Governing Body of the City of Washington, Kansas, met in Regular Session in the usual meeting place in said City on Monday, the first day of October, 2007, at 7:00 P.M. with the following members present: Mayor Harold H. Jones Jr.; Council Members Randy Wyatt, Justin Cordry, Meyler Gibbs and Gene Martin.

Not present: Council Member Tom Dragastin.

Also present were City Administrator Tim Schook; City Clerk Denise Powell; City Attorney Jason Brinegar; Bill Hays, Washington County News.

Mayor Harold H. Jones Jr. called the meeting to order at 7 p.m.

Xerox copies of the minutes of the previous regular meeting of Tuesday, September 4, 2007, were given to each Council Member for review. Council Member Gene Martin moved to approve the minutes as written. Council Member Meyler Gibbs seconded the motion. Motion carried.

APPROPRIATION ORDINANCE NO. 2007-10

“AN ORDINANCE ALLOWING FOR PAYMENT OF THE CITY’S BILLS AND DEBITS.”

Thereupon on motion made by Council Member Meyler Gibbs moved for its adoption, that the City Clerk is hereby authorized and directed to issue payroll Check Numbers 3829 through 3871; warrant Check Numbers 34330 through 34412; and Wires -36 through -37 in payment of just bills and claims against the City and debit the appropriate fund for each expenditure. Thereupon Council Member Randy Wyatt seconded the motion. Thereupon the motion carried.

UTILITY BILLING: There came on for consideration an Ordinance entitled:

ORDINANCE NO. 716

AN ORDINANCE ESTABLISHING AND UPDATING THE RATES FOR WATER UTILITY
FOR THE CITY OF WASHINGTON THE FIRST DAY OF OCTOBER, 2007

said Ordinance No. 716 was read in full, considered and discussed, thereupon Council member Justin Cordry moved for its adoption and Council Member Randy Wyatt seconded the motion. Thereupon the Mayor declared Ordinance No. 716 duly adopted and passed unanimously by all council members present, and the Mayor directed that said Ordinance No. 716 be published in the Washington County News on Thursday, October 4, 2007, as provided by the Ordinance.

City Administrator Tim Schook stated he would have the sewer rate review and request for increase for the November meeting.

ZONING: Proposal to be discussed in January or February 2008.

15/36 PROJECT: City Attorney Jason Brinegar stated he has met with property owner John Gaines to discuss the project.

SEWER: Tim Schook, city administrator, stated the engineers are awaiting approval from KDHE on the preliminary design.

GAMBINO’S: Council members discussed the sewer lift station for Gambino’s. No action taken.

SIRENS: According to City Administrator Tim Schook the emergency alert sirens are on order and we are awaiting delivery.

DISASTER PLAN: A disaster plan will be developed by the spring of 2008, said Tim Schook, city administrator.

PROPERTIES: City Attorney Jason Brinegar stated letters along with deeds were mailed to the two property owners of 209 East First Street and 110 West Third Street. Brinegar stated he will make contact with both parties and revisit the issue in November.

FRAUD POLICY: Jason Brinegar, city attorney, stated he would work on the fraud policy and have it ready to adopt at the December council meeting.

HEALTH INSURANCE/PAY INCREASES: Council members discussed health insurance and pay increases.

INDIVIDUAL COUNCIL MEMBER COMMENTS: Council Member Justin Cordry asked about cleaning up the island located at the north end of C Street. City Administrator Tim Schook stated it will be cleaned up in the next few weeks and wood chips put down. Schook also stated the Lions Club has expressed interest in helping to maintain it.

Council Member Gene Martin visited about a brush pile in a creek bed.

JOB DESCRIPTIONS/EVALUATIONS: Job description and employee evaluations were given to the Mayor and council for review. Council will revisit the issue at the November council meeting.

CONTRACT: Council Member Randy Wyatt moved to approve a lease agreement with Robert and Marvel Boston on brome grass around the city wells in the amount of \$450 per year commencing November 1, 2007, and terminating on October 31, 2009. Council Member Gene Martin seconded the motion. Motion carried.

LIBRARY: City Administrator Tim Schook reported the water leak in the library roof around the air conditioning units has finally been located and fixed.

C STREET ISLAND: The Lions Club has expressed interest in helping with the maintenance on the island on north C Street. Tim Schook, city administrator, stated the city will clean up the island so only low maintenance will be needed.

CABIN: A local Boy Scout has expressed interest in repairing the log cabin as his Eagle Scout project according to City Administrator Tim Schook. Schook stated roof repairs would be done by the city crew.

GRANTS: A grant may be available to help with repairs to the cabin and to finish the sidewalk on the fitness trail, said Tim Schook, city administrator. Schook stated he has Fulltime EMT Caroline Yungeberg gathering the requirements and working with North Central Regional Planning commission to complete the grant application.

LEASE: City Administrator Tim Schook will begin negotiations with John Stigge on farm ground by the industrial park. Stigge currently has a lease with the City that terminates December 31, 2007.

SUMMIT: Council members were given information on a Small Town and Rural Community Retailers' Summit to be held November 5 in Junction City.

MKEC: City Administrator Tim Schook informed the Council he sent the latest draft of the interconnection agreement to City Attorney Jason Brinegar for his comments and/or questions. A final version will be ready soon for the council to review and comment.

METERING PROJECT: Metering project is still moving forward. The hardwiring is almost installed, leaving the meters, programming and communication to be completed. Schook stated contracts will probably be three year increments with a two year out clause. Anything over 1.1 megawatts per day will have to be purchased at market price.

LATE FEES: A city utility customer asked to waive their late fee, stating they mailed their bill on the 7th of the month however it wasn't received by the city until the 12th. City bills are due the 10th of the month. No action taken.

ELECTRIC DISTRIBUTION: Council Member Justin Cordry made a motion to purchase two insulated come-alongs at an approximate cost of \$1,000. Council Member Randy Wyatt seconded the motion. Motion carried.

POLES: Council members discussed the pros and cons of purchasing steel poles for the line distribution system.

STREET: Council members received information from Kansas Department of Transportation about a meeting for the Kansas Long Range Transportation Plan October 16th in Salina.

Council members discussed the placement of no parking signs within the corporate city limits of Washington. Council Justin Cordry asked that KDOT be contacted about placing no parking signs along Highway 15 south of Washington.

Street	From	To	Sides
College	D Street	E Street	Both
College	E Street	F Street	North
E. 1 st 200 Blk	Bot./Hill	Pierce Street	Both
Pierce	US 36	College	Both
A	2 nd	3 rd Street	Both
F	2nd	4th	Both
F	4th	5th	East
F	US 36	5th	West
F	5th	4th	East
100 East 4th	C Street	Alley	South
100 West 4th	C Street	Alley	South
E	College	Jefferson	East
E	2nd	3rd	East
E	3rd	4th	West
D	2nd	3rd	West
D	3rd	4th	East

BUS: The bus parked on Fifth Street has been moved off the city street, according to Tim Schook, city administrator.

SNOW REMOVAL EQUIPMENT: Street Superintendent Greg Metz is looking into options for snow removal equipment.

B STREET: Tim Schook, city administrator, met recently with Dave Willbrant, Washington County engineer, concerning B Street. The County would like to overlay the street and would like the City raise the curb and gutter. Willbrant would like to do one to two blocks a year. Schook told Council members funding could either be through sales tax or property tax. Schook will get an estimated cost. Council members asked that Washington County Engineer Dave Willbrant come to the November meeting to discuss the plan.

INSUFFICIENT FUND POLICY: Council Member Meyler Gibbs moved to adopt the insufficient fund policy as presented. Council Member Justin Cordry seconded the motion. Motion carried.

ADJOURNMENT: Council Member Meyler Gibbs moved to adjourn. Council Member Gene Martin seconded the motion. Motion carried.