

REGULAR MEETING, COUNCIL CHAMBERS; WASHINGTON, KANSAS; DATE MAY 1, 2006

The Governing Body of the City of Washington, Kansas, met in Regular Session in the usual meeting place in said City on Monday, the first day of May, 2006, at 7:00 P.M. with the following members present. Council Members Dawn Kramer, Tom Dragastin, Meyler Gibbs and Jon Snapp.

Absent: Roxanne Schottel. Dawn Kramer left the meeting at 7:12 p.m.

Also present were City Administrator Tim Schook; City Attorney Paul Monty; City Clerk Denise Powell; Bill Hays, Washington County News; and Brad Owen, Owen's Orginial, Inc.

The Mayor called the meeting to order at 7 p.m.

Xerox Copies of the minutes of the Previous Regular Meeting of Monday, April 3, 2006; adjourned meeting minutes of Monday, April 10, 2006; and Special Meeting minutes of Saturday, April 22, 2006. Council Member Meyler Gibbs made a motion to approve the minutes of April 3, 10 and 22, 2006, as written. Council Member Jon Snapp seconded the motion. Motion carried.

MAYOR'S APPOINTMENTS: Mayor Travis Kier read his recommendations for appointments. Council Member Meyler Gibbs made a motion to approve the Mayor's recommendations for appointments. Council Member Jon Snapp seconded the motion. Motion carried.

**Two Year Term 05-01-05 through 04-30-07**

Utilities, Electric, Water, Sewer & Sewer Disposal & Ambulance	Dawn Kramer
Streets, Alleys & Storm Sewers	Tom Dragastin
Library, Parks & Rec. & Island C	Meyler Gibbs
Swimming Pool, City Hall & Friendly Corners	Roxanne Schottel
Fire, Cemetery	Jon Snapp

**One Year Term**

City Administrator	Timothy Schook
City Attorney	Paul Monty
City Clerk	Denise Powell
City Treasurer	Colleen Hillyer
Municipal Judge	Terry N. Taylor
Cemetery Superintendent	Greg Metz
Fire Department Chief	Mike Hattesohl
Fire Department Assistant Chief	Greg Metz
Civil Defense Coordinator	Mike Hattesohl
Fair Board Coordinator	Dawn Kramer
Municipal Golf Course Coordinator	Meyler Gibbs
Official City Newspaper	Washington County News
Official City Depository	First National Bank & United Bank & Trust

**Library Board 4 Year Term (7 Members)(May only serve 2 consecutive terms-then after a 2 year lapse may serve again.)**

Beverly Finlayson	05-03-05 through 04-30-09	2 <sup>nd</sup> Term
Mary Leck	05-04-98 through 04-30-08	2 <sup>nd</sup> Term
<i>Filled unexpired term of Bill Hays from 1998-2002</i>		
Jim McBeath	05-04-00 through 04-30-08	2 <sup>nd</sup> Term
<i>Filled unexpired term of Pauline Wells from 2000-2002</i>		
Blanche Graham	05-01-06 through 04-30-08	1 <sup>st</sup> Term
Rick Dean	05-01-03 through 04-30-07	1 <sup>st</sup> Term
Clifford Stewart	05-01-04 through 04-30-08	1 <sup>st</sup> Term
Betty Kastl	05-01-04 through 04-30-08	1 <sup>st</sup> Term

**Housing Authority Appointment 4 Year Term**

Amy Anderson	04-01-05 through 03-31-09	Appointed 05-07-01
JoAnn Mills	04-01-06 through 03-31-10	Appointed 05-04-98
Jeanette Stamm	04-01-06 through 03-31-10	Appointed 05-04-98
Jim McBeath	04-01-03 through 03-31-07	Appointed 05-01-99
Pat Linenberger	04-01-04 through 03-31-08	Appointed 05-06-00

**Tree Board Three Year Term (5 Members)**

Bob Svanda	05-01-05 through 04-30-08	Appointed 05-02-05
Mary Alice Pacey	05-01-05 through 04-30-08	Appointed 05-03-99
Jerry Pierce	05-01-04 through 04-30-07	Appointed 05-04-98
Greg Metz	05-01-04 through 04-30-07	Appointed 05-03-04
Ron Scott	05-01-04 through 04-30-07	Appointed 05-04-98

**Planning Commission Three Year Term**

Seven members within City Limits and 2 members outside the City within 3 mile limit

Mark Chapin	5-1-05 through 04-30-08	Outside City Member	Appointed (1999)
Tom Dragastin	5-1-05 through 04-30-08		Appointed (1999)
John George	5-1-06 through 04-30-09		Appointed (2001)
Wiley Alexander	5-1-06 through 04-30-09		Appointed (2006)
Jim Kier	5-1-06 through 04-30-09	Outside City Member	Appointed (2006)
Brad Owen	5-1-06 through 04-30-09		Appointed (2003)
Mike Kongs	5-1-06 through 04-30-09		Appointed (2003)
Mark Johnson	5-1-06 through 04-30-09		Appointed (2003)
Don Wells	5-1-05 through 04-30-08		Appointed (2005)

**Golf Course Advisory Board (10 Members) Three Year Terms**

One member will be a city council member (One Year Term)

Mark Chapin, President	11-1-04 through 10-31-07
Paul Monty, Vice President	11-1-04 through 10-31-07
Rick Dean, Secretary	11-1-03 through 10-31-06
Lynn Schneider, Treasurer	11-1-05 through 10-31-08
Jeff Brabec	11-1-05 through 10-31-08
Andy Goeckel	11-1-05 through 10-31-08
Dick Powell	11-1-04 through 10-31-07
Kevin Beikmann	11-1-03 through 10-31-06
Karl Tiemeyer	11-1-03 through 10-31-06
Meyler Gibbs, City Council Rep	05-01-06 through 04-30-07

**Washington County Solid Waste Management Committee**

City of Washington Representative-Permanent Position

Tim Schook	Appointed	05-01-2002
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**Kansas Municipal Energy Agency Board Two Year Term**

Tim Schook, Director 1	05-01-05 through 04-30-07
Terry Morse, Director 2	05-01-06 through 04-30-08
Dawn Kramer, Alternate Director	Permanent Appointment 04-03-06

**Kansas Municipal Gas Association Two Year Term**

Tim Schook, Director	Expires 08-31-07
Terry Morse, Alternate Member	Permanent Appointment 08-31-05

**Public Building Commission (as provided by City Ordinance NO. 622)**

Seven Regular Members and 4 ex officio members

One City Council Member Dawn Kramer

One County Commissioner Marcia Funke

3 City at Large Members, to be appointed for a two year term by a majority vote of the city council, subject to removal by majority vote of the city council

One City at Large Member David Fischer 05-01-06 through 04-30-08

One City at Large Member Donald Imhoff 05-01-06 through 04-30-08

One City at Large Member Tim Rundle 05-01-06 through 04-30-08

One Washington County Development Corporation Member (formerly Horizon Board Member to be appointed by said board): Malcolm Stamm 05-01-06 through 04-30-08

Secretary of the Administration of the State of Kansas, or the designee of the Secretary: ??????????

Four ex officio non-voting members shall be the City Attorney, the City Administrator, the Mayor and a member of the Board of Directors of Washington, Kansas Chamber of Commerce, to be appointed by said board.

City Attorney	Paul Monty
City Administrator	Tim Schook
Mayor	Travis Kier
Chamber of Commerce Member	Denise Powell, Colleen Hillyer, Caroline Yungeberg, Tim Schook

**City Recreation Board 3 Year Term (3 Members)**

Roberta Alexander 05-04-06 through 04-30-09 (1998)

Pat Linenberger 05-01-06 through 04-30-09 (2006)

Caroline Yungeberg 05-01-06 through 04-30-09 (2003)

The Council will vote on a president for Council at next month’s meeting.

FREE LOT: Brad Owen, owner of Owen’s Original, Inc., visited with the Council concerning the specifications on the warehouse building he is planning to construct in the 100 block of East Third Street. Tim Schook, city administrator, stated Ordinance 405 addresses construction of a building within the fire limits which doesn’t allow the building Owen is proposing to be constructed. The Council asked City Administrator Tim Schook to contact the state fire marshal and get his opinion. Council Member Jon Snapp expressed concern as to what would happen to insurance rates of the adjoining landowners. Owen’s stated he didn’t have a problem putting in a fire wall and wondered if it would make a difference if the building didn’t adjoin the other buildings. Owens stated speed was of the essence and he would like to find out an answer so he can explore other options if necessary. City Attorney Paul Monty will contact the state fire marshal since City Administrator Tim Schook will be attending meetings all week.

HISTORICAL SOCIETY: Mayor Travis Kier stated he had been contacted by Bob Boston, a representative of the Historical Society, concerning the Emmons School House being placed on the lot south of the former Happy Hour. Mayor Kier reminded the Council they had no objections to the school being moved to the lot back in September 2005. The Council asked that Tim Schook, city administrator, visit with the fire marshal concerning this issue also. Mayor Kier asked that Bob Boston be invited to the next council meeting to discuss the issue.

FIRE ORDINANCE: Council Member Jon Snapp made a motion to allow for the discharge of fireworks from 8 a.m. until Midnight July 3rd and 4<sup>th</sup>. Council Member Meyler Gibbs seconded the motion. Motion carried.

WELLS: City Administrator Tim Schook stated he has not set up a meeting with Robert and Marvel Boston who have sent notice stating they would like to renegotiate the well contract.

UTILITY BILLING: The utility billing code was not ready for review, according to Tim Schook, city administrator

NEIGHBORHOOD REVITALIZATION PLAN: City Attorney Paul Monty asked the Council to adopt Resolution 2006-9, A RESOLUTION APPROVING AND IMPLEMENTING THE WASHINGTON COUNTY/CITY OF WASHINGTON, KANSAS RESTATED AND AMENDED NEIGHBORHOOD REVITALIZATION PLAN AS

AUTHORIZED BY KANSAS STATUTES ANNOTATED 12-17, 114 ET SEQ since the County didn't adopt the plan until after the City initially adopted it. Council Member John Snapp moved to adopt Resolution 2006-9 effective April 10, 2006. Council Member Tom Dragastin seconded the motion. Motion carried.

Monty also stated he doesn't think the City can have its own plan because it is already participating in the county's neighborhood revitalization plan. He was to look into this further.

ZONING: City Administrator Tim Schook stated he toned down the zoning ordinance and has given a copy to City Attorney Paul Monty for review. Schook stated he should have it ready for the Council to review next month.

STREET: The appraisal for the 15/36 Project was received from Mark Uhlik Monday, May 1, according to City Administrator Tim Schook. Schook stated he will have City Attorney Paul Monty review the appraisal.

SEALING DRIVES, ALLEYS: Council Member Meyler Gibbs made a motion to amend the prior adopted motion on sealing driveways and alleys to allow private parties who are electric utility customers of the City to hire the City to purchase and apply sealant based on availability of material and man power, on a cost of material and labor basis. Council Member Jon Snapp seconded the motion. Motion carried.

KANSAS DEPARTMENT OF WILDLIFE AND PARKS: Council Member Meyler Gibbs made a motion to authorize the Mayor to sign the Annual Operation and Maintenance Assurance Statement. Council Member Tom Dragastin seconded the motion. Motion carried. The agreement is part of the original grant the golf course received and includes maintaining a designated wildlife habitat area south of the fairway of hole one.

INDIVIDUAL COUNCIL MEMBER COMMENTS: None.

SUMMER HELP/LIFEGUARD WAGES: Council Member Jon Snapp made a motion to increase pool employees and summer help wages 30 cents per hour across the board. Council Member Meyler Gibbs seconded the motion. Motion carried. Council Member Tom Dragastin abstained.

MOWING: Council Member Tom Dragastin made a motion to increase the rate for mowing properties from \$50.00 to \$75.00. Council Member Meyler Gibbs seconded the motion. Motion carried.

CITY FUNDS: City Administrator Tim Schook showed the Council the City's ending balances for each year since he has worked as city administrator. They are 1997 - \$1,467,704.04; 1998 - \$1,629,053.82; 1999 - \$1,786,935.92; 2000 - \$1,465,012.82, Year Bradford Built was constructed; 2001 - \$1,529,430.96; 2002 - \$1,605,504.92; 2003 - \$1,723,708.89; 2004 - \$1,748,166.93.

E3 BIOFUELS: Mayor Travis Kier stated he would like to set a time to tour the E3 Biofuels plant and visit with city officials about the economic impact at Meade, Nebraska. No action taken.

MOSQUITO SPRAY: City Administrator Tim Schook stated with the extremely warm winter the Council might want to think about spraying for mosquitoes even though it is extremely expensive. The Council asked that Schook check into sprays and cost and report back at the next regular council meeting.

GRANT: The City has been awarded a \$15,000 matching grant through the Sunflower Foundation for a sidewalk and fitness trail that will be constructed south of the KSDS property on D Street down around the park. Schook reported he would seek volunteers from the community to help with the construction.

PUPS DAZE: Council Member Meyler Gibbs made a motion to proclaim Pups Daze and Dog Daze of Summer for KSDS on July 29, 2006. Council Member Tom Dragastin seconded the motion. Motion carried. Pups Daze will be held in the City's park.

BRUSH CLEAN UP: City crews will pick up brush placed at the curb Monday, May 15. Crews will start on the south end of town and work north. The City will borrow the grapple attachment from the county to see if it would be beneficial for the city to purchase one.

CEMETERY DIRECTORY: City Administrator Tim Schook asked the Council if the cemetery directory could be updated every other year due to the \$1,400 annual cost to complete the update. Schook stated the directory does have room for an update to be posted on paper and placed in the center.

LONGHORN: Steve Hipp, Longhorn Grill, visited with Tim Schook, City Administrator, about blocking off 4<sup>th</sup> Street from the alley to C Street and C Street south of Duckwall's to 4<sup>th</sup> Street for a luau Saturday, June 17, 2006. Schook said the City could provide barricades and traffic cones as needed. Council Member Tom Dragastin moved to allow 4<sup>th</sup> Street from the alley to C Street and the east half of C Street from south of Duckwall's to 4<sup>th</sup> Street to be blocked off for a luau June 17, 2006, at the Longhorn. Council Member Meyler Gibbs seconded the motion. Motion carried.

HOUSING DEVELOPMENT: According to City Administrator Tim Schook several city government members attended a recent meeting on housing development which covered the possibility of using Tax Increment Financing (TIF). TIF would require commitment of individuals and companies to build single and multi family homes in the new development area. TIF would cover the cost of building the infrastructure for the development, and the property owner's property taxes would pay the debt.

PIPELINE: The Council received a memo from the Washington County Commissioners inviting the Council to attend a meeting at 1:30 p.m. Friday, May 5, 2006, to hear a presentation from Jim Prescott, Keystone Pipeline Project Team. Prescott was to explain the process involved with the development of the TransCanada pipeline from Canada to Oklahoma. The pipeline will come through Washington County.

ELECTRIC UTILITY: Tim Schook, city administrator, invited John Hass, president of Ranson Financial Consultants, L.L.C., and Mike Schmaderer, president of Mid-States Energy Works, Inc. to meet with the Council at 7 p.m. Tuesday, May 2 about financial issues and electrical upgrades. Norris Public Power was invited but ran into some problems with Nebraska Public Power District and the possibility of providing the city with power.

Schook stated he is working on a tolling agreement with Aquila through KMEA/KMGA which would lessen the sting of high energy cost this summer. Aquila will designate how many hours they will interrupt us and we will buy the gas through KMEA/KMGA. "Kansas Power Pool does not wish to develop a contract for buy-through power only and I have chosen not to go this route," said Schook.

KMU will be asking for another voluntary assessment sometime this summer according to Tim Schook, city administrator. KMEA and KMU are trying to figure out an automatic funding mechanism to alleviate voluntary assessments. Interventions will be filed through KMU to protect the interest of the municipalities and in keeping rates as low as possible.

METER READING: Tim Schook, City Administrator, said due to a very busy schedule the month of May meter reading is taking place a couple of days early. This will make the next utility bill seem a little lower, but the following month a little higher.

SEWER: Council Member Tom Dragastin made a motion to approve the new Sewer Tap/Street Opening Policy as presented. Council Member Jon Snapp seconded the motion. Motion carried. The fee will increase from \$275 to \$345.

City Administrator Tim Schook said he is currently working with BG Consultants, Manhattan, on the best way to repair the main sewer lift station.

WATER: Tim Schook, City Administrator, presented a new Water Distribution Valve Maintenance Program Policy. The development of this policy would require the purchase of a valve exercising machine which will cost around \$30,000. No action was taken.

FUNDING: City Administrator Tim Schook gave the Council a comparison sheet between a mill levy and sales tax for funding future projects.

CITY ATTORNEY COMMENTS: City Attorney Paul Monty gave a copy of the ATV contract to the Council for review and welcomed any suggestions. Monty also had the lease contract with Don Moser for cemetery hay ground completed.

APPROPRIATION ORDINANCE NO. 2006-5

“AN ORDINANCE ALLOWING FOR PAYMENT OF THE CITY’S BILLS AND DEBITS.”

Thereupon on motion made by Council Member Tom Dragastin moved for its adoption, that the City Clerk is hereby authorized and directed to issue payroll Check Numbers 2722 through 2769 and warrant Check Numbers 32783 through 32955 in payment of just bills and claims against the City and debit the appropriate fund for each expenditure. Thereupon Council Jon Snapp seconded the motion. Thereupon the motion carried.

ADJOURNMENT: Council Member Meyler Gibbs made a motion to adjourn to 7 p.m. Tuesday, May 2, 2006. Council Member Jon Snapp seconded the motion. Motion carried.