

REGULAR MEETING; COUNCIL CHAMBERS; WASHINGTON, KANSAS; DATE: JUNE 6, 2005

The Governing Body of the City of Washington, Kansas, met in Regular Session in the usual meeting place in said City on Monday, the sixth day of June, 2005, at 7:00 P.M. with the following members present: Council Members Meyler Gibbs, Jon Snapp, Roxanne Schottel and Tom Dragastin.

ABSENT: Mayor Travis Kier and Council Member Dawn Kramer.

ALSO PRESENT WERE: City Attorney Paul Monty; City Administrator Tim Schook; City Clerk Denise Powell; Bill Hays, Washington County News; Karen Price, KSDS; and Susan Fischer and Tom Elliott, VISTA.

City Council Member Meyler Gibbs nominated Jon Snapp to preside over the meeting in the absence of Mayor Travis Kier and Council President Dawn Kramer. Council Member Roxanne Schottel seconded the motion. Motion carried.

Council Member Jon Snapp called the meeting to order at 7 p.m.

Copies of the minutes of the previous regular council meeting of Monday, May 2, 2005, and adjourned minutes of Monday, May 23, 2005, were given to the Mayor and each council member for review. Council Member Meyler Gibbs made a motion to accept the minutes as amended. Council Member Roxanne Schottel seconded the motion. Motion carried.

COUNCIL MEETING NOTES

KSDS: Karen Price, CEO of KSDS, asked the Council for a \$25,000 loan for renovation of the KSDS administration offices.

On motion by Council Member Tom Dragastin that the City Council go into executive session for approximately 10 minutes to discuss confidential data exemption. From 7:10 p.m. to 7:20 p.m. Thereupon Council Member Roxanne Schottel seconded the motion. Thereupon the motion carried unanimously.

On motion by Council Member Roxanne Schottel that the Council reconvenes to the regular session at 7:20 p.m. Thereupon Council Member Meyler Gibbs seconded the motion. Motion carried.

Council Member Meyler Gibbs made a motion to enter into a contract for \$25,000 for one year at 3.5 percent interest per annum, interest shall accrue at 8 percent interest per annum after maturity date. Council Member Tom Dragastin seconded the motion. Motion carried. Council Member Jon Snapp noted that KSDS provides a wonderful resource for the community and helped put Washington, Kansas, on the map. The Council is very appreciative of what they do and is glad to work with them.

VISTA: Susan Fisher and Tom Elliott, two of Washington County's VISTA team, briefed the Council on their program. VISTA, which stands for Volunteers in Service to America, is part of the federal Americorps program whose mission is to help fight poverty. The local VISTA team is funded by a grant received by Washington County. Fisher is youth coordinator for the team and will seek to attract and retain young families to the area and establish a database on area opportunities for young people. Elliott will focus on writing grants to help foster economic development and also will seek to help establish a countywide community foundation. Another team member, who will arrive soon, will foster entrepreneurship to encourage small business development. The fourth team member will work on developing leadership skills in county residents, in part through a series of classes.

KUHLMAN BUILDING: On motion by Council Member Meyler Gibbs that the City Council go into executive session for approximately 15 minutes for the purpose to discuss attorney-client privilege. From 7:30 p.m. to 7:45 p.m. Thereupon Council Member Roxanne Schottel seconded the motion. Thereupon the motion carried unanimously.

On motion by Council Member Meyler Gibbs that the Council reconvenes to the regular session at 7:40 p.m. Thereupon Council Member Tom Dragastin seconded the motion. Motion was declared carried.

Council Member Meyler Gibbs made a motion for City Attorney Paul to write a letter to the Jones Brothers instructing them the fence must be moved. If the fence is not moved within 10 days upon receipt of the letter Monty is to begin legal proceedings for reimbursement of cost to remove fence and cost of legal and engineering fees. Council Member Roxanne Schottel seconded motion. Motion carried.

City Administrator Tim Schook stated he has two people interested in purchasing the Kuhlman property. He asked the Council how they wanted to proceed in the sale of the property. The Council asked that Raymond Bott Realty and Realty Associates be contacted to bid on an appraisal of the property and report at the June 14 Council meeting.

UTILITY BILLING: City Attorney Paul Monty and City Administrator Tim Schook working on code, which was not ready for review.

NEIGHBORHOOD REVITALIZATION PLAN: City Attorney Paul Monty is to review City Administrator Tim Schook's plan and have a rough draft for review. Plan was not ready for review.

ZONING: The Council will review the zoning policy once they have completed the personnel policy.

PERSONNEL POLICY: The Council agreed to adjourn to meet at 7 p.m. Tuesday, June 14, 2005, to continue review of the personnel policy.

SPCC: Power Plant Superintendent Terry Morse is getting cost estimates involved with becoming compliant with the SPCC plan. In July, EPA gave an 18-month extension for implementation of the SPCC. New extension dates are Feb. 17, 2006, for amending the SPCC plan and Aug. 18, 2006, for full compliance.

TELEPHONE SERVICE: City Attorney Paul Monty informed the Council that other telephone carriers provide service to customers in the City and don't currently pay a franchise fee. SBC is required to pay a 75-cent franchise fee per access line per month. Council Member Tom Dragastin made a motion for City Attorney Paul Monty to contact other local service providers to insure franchise fees are collected in accordance with the same ordinance as SBC has with the City. Council Member Roxanne Schottel seconded the motion. Motion carried.

LAGOONS: The Council asked City Attorney Paul Monty to visit with Larry Ditmars concerning the unsigned lagoon contract and report back at the Tuesday, June 14 Council meeting.

PROPERTIES: The Council asked City Attorney Paul Monty to send official notice to Darrell Hubka on condemning the garage located at 236 West Third Street.

INDIVIDUAL COUNCIL MEMBER COMMENTS: Council Member Meyler Gibbs asked about landowners filling the holes on the properties where houses were demolished and about lots owned by the City. City Administrator Tim Schook stated the City plans to disc the lots owned by the City and keep them maintained. He also stated signs advertising the free lots would be placed on the properties. Schook will look into the other properties and report at the June 14 Council meeting.

Council Member Roxanne Schottel asked about businesses locating on the free lots in town. She asked the size of the Westside lot and if the lot could be divided to accommodate more than one business. City Attorney Paul Monty said the Westside property consists of 4.5 lots and is 59.4 feet wide. The Council stated if there was an interested party to have them fill out the application and come to Council and make a proposal.

SAFETY PROGRAMS: City Administrator Tim Schook asked the Council to approve three safety policies, Hazard Communication, Lock-out/Tag-out and Safety policies. Council Member Meyler Gibbs made a motion to approve the three safety programs. Council Member Roxanne Schottel seconded the motion. Motion carried.

MOWERS: City Administrator Tim Schook stated he was going to wait on the proposal of purchasing a new mower until the final cost for repairs to the loader is determined. One of the Grasshopper mowers broke down and repair costs were around \$400.

FAIR BUILDING: City Administrator Tim Schook presented a bid of \$7,500 for gas radiant tube heat at the rock fair building. Schook stated the city crew would do the installation. Council Member Jon Snapp asked what electric heat would cost. Schook will check into the cost and report and the July Council meeting.

SIDEWALK STUDY: Tim Schook, city administrator, stated Peg Chapin was doing a sidewalk study as a requirement for completing a project towards her bachelor's degree.

CITY BROCHURE: A city brochure was given to the Council for review. No action was taken.

SIDEWALKS: City Administrator Tim Schook presented a drawing and cost estimate of \$7,000 on sidewalks needing replaced from KSDS to FNB Parkview Lane on D Street. Schook informed the Council he sent a letter to owners of the sale barn asking them to participate in the replacement across their property at a cost of approximately \$2,600. Schook stated as of Council time he has had no response from the owners. The Council asked Schook to give Bergstroms a call to find out what their plans are.

LANDSCAPE: Good Shepherd Lutheran Church members and community volunteers planted three trees south of Munchkinland playground. Republican River Chapter of Thrivent Financial for Lutherans sponsored the community project "Join Hands Day" and donated \$250 towards the project.

SIGNS: Tim Schook, city administrator, informed the Council the Free Lot signs are here and will be installed on the lots soon.

POWER: The Kansas Power Pool for Aquila cities meeting scheduled for May 26 was changed to June 8, according to Tim Schook, city administrator. Schook stated he would also like the Council to think about developing a yearly fuel adjustment to take the sting out of the high utility bills in the summer months.

DISTRIBUTION STUDY: City Administrator Tim Schook stated he recently met with a SEGA representative on the distribution study and it should be completed in the near future. Schook stated the City would need to develop a plan to upgrade voltage to keep up with growth of the City's load.

LOADER: Loader repair cost will be around \$2,000 but final bill hasn't been received according to Tim Schook, city administrator.

GRANT: The Council gave approval to City Administrator Tim Schook to apply for another KDOT Geometric Improvement grant to continue improvements to US 36 through town.

CEMETERY: Tim Schook, city administrator asked the Council to consider changing the amount of money that goes into the cemetery perpetual care fund. Schook stated currently \$150 of \$200 for the sale of a cemetery lot goes to perpetual care and \$50 to the cemetery fund for maintenance. Schook suggested that it be split 50/50. The perpetual care fund currently has a balance of \$53,000. The Council asked City Attorney Paul Monty to research the restrictions of the cemetery perpetual care fund and report his findings at the July Council meeting.

There came on for consideration an Ordinance entitled:

APPROPRIATION ORDINANCE NO. 2005-6

"AN ORDINANCE ALLOWING FOR PAYMENT OF THE CITY'S BILLS AND DEBITS."

Thereupon on motion made by Council Member Meyler Gibbs moved for its adoption, that the City Clerk is hereby authorized and directed to issue payroll Check Numbers 2057 through 2125 and warrant Check Numbers 31723 through 31820 in payment of just bills and claims against the City and debit the appropriate fund for each expenditure. Thereupon Council Roxanne Schottel seconded the motion. Thereupon the Mayor declared the motion carried.

ADJOURNMENT: Council Member Roxanne Schottel made a motion to adjourn to 7 p.m. Tuesday, June 14, 2005. Council Member Tom Dragastin seconded the motion. Motion carried.