

REGULAR MEETING; COUNCIL CHAMBERS; WASHINGTON, KANSAS; DATE: MARCH 7, 2005

The Governing Body of the City of Washington, Kansas, met in Regular Session in the usual meeting place in said City on Monday, the seventh day of March, 2005, at 7:00 P.M. with the following members present: Mayor Travis Kier; Council Members Dawn Kramer, Meyler Gibbs, Jon Snapp and Kevin Williams.

ABSENT: Council Member Roxanne Schottel.

ALSO PRESENT WERE: City Attorney Paul Monty; City Administrator Tim Schook; City Clerk Denise Powell; Bill Hays, Washington County News; and Larry Ditmars, Lincoln, Nebraska.

Mayor Travis Kier called the meeting to order at 7 p.m.

Copies of the minutes of the previous regular council meeting of Monday, February 7, 2005, were given to each council member for review. Council Member Meyler Gibbs made a motion to accept the minutes as amended. Council Member Kevin Williams seconded the motion. Motion carried.

COUNCIL MEETING NOTES

LAGOONS: Larry Ditmars was in concerning the contract for disposing excess water from the City's lagoons. Council Member Jon Snapp made a motion to amend the contract to state if the City wants water discharged from the lagoons, Ditmars may take the water; the City may pay for the power for Ditmars to discharge the water or the City may discharge the water by other means than Ditmars and pay the electric bill related to pumping done in the last thirty days by Ditmars. Council Member Meyler Gibbs seconded the motion. Motion carried.

KUHLMAN BUILDING: City Administrator Tim Schook stated he is waiting on the land survey from BG Consultants, Inc. to proceed on the Kuhlman Building easement.

UTILITY BILLING: City Attorney Paul Monty and City Administrator Tim Schook working on code, which was not ready for review.

NEIGHBORHOOD REVITALIZATION PLAN: City Attorney Paul Monty is to review City Administrator Tim Schook's plan and have a rough draft for review.

ZONING: The Council will review Zoning Policy once they have completed reviewing the Personnel Policy.

PERSONNEL POLICY: The Council agreed to meet Monday, March 21, 2005, to review the personnel policy.

SPCC: City Administrator Tim Schook stated Power Plant Superintendent Terry Morse is negotiating with the engineers about the amount of concrete needed on the load out pad.

TELEPHONE: City Attorney Paul Monty stated he would visit with SBC Representative Cindy Zapletal concerning franchise fees charged to other providers such as what is charged to SBC.

ESB: Council Member Jon Snapp moved to approve the ESB Use Policy as amended. Council Member Kevin Williams seconded the motion. Motion carried unanimously. The Grand Opening of the Emergency Services Building was set for 1 p.m. April 23. Council Member Jon Snapp made a motion to purchase furniture for the Emergency Services Building as presented. Council Member Kevin Williams seconded the motion. Motion carried unanimously.

City Administrator Tim Schook stated he and City Attorney Paul Monty are working on a contract to store the incident command trailer in the Emergency Services building.

Council Member Jon Snapp inquired about installing a flashing light at the intersection of D Street and Highway 36 triggered by the emergency vehicles.

AMBULANCE: Tim Schook, City Administrator, reported the ambulance was involved in a fender bender. Damage to the ambulance was approximately \$300 and he is waiting on the Administrator of Community Memorial Hospital, Marysville, to report the cost of damage to column on the ambulance bay.

FAIR HOUSING: Council Member Meyler Gibbs made a motion to publish the Fair Housing activity for one week in the Washington County News. Council Member Kevin Williams seconded the motion. Motion carried unanimously.

KANSAS DEPARTMENT OF WILDLIFE AND PARKS: Council Member Jon Snapp made a motion to authorize the Mayor to sign the Annual Operation and Maintenance Assurance Statement. Council Member Dawn Kramer seconded the motion. Motion carried unanimously. The agreement is part of the original grant the golf course received and includes maintaining a designated wildlife habitat area south of the fairway of hole one.

INDIVIDUAL COUNCIL MEMBERS COMMENTS: Council Member Meyler Gibbs asked the Council to increase the golf course budget back to \$5,000 from \$4,500. No action was taken. Council Member Jon Snapp inquired about marketing the former Westside property, industrial park property and free housing lots.

EMPLOYEES: Street, Water and Sewer and Waste Superintendent Greg Metz has received certification in small wastewater systems and small water systems.

POOL: City Administrator Tim Schook stated he is currently looking at lifeguard applications.

SUMMER HELP: Tim Schook, City Administrator, stated he would like to hire Linus Linenberger, part time to maintain the cemetery and two summer helpers for the street department. Council Member Meyler Gibbs made a motion to hire Linus Linenberger at \$9.50 per hour for a maximum of 20 hours per week. Council Member Jon Snapp seconded the motion. Motion carried unanimously.

ETHANOL GRAIN PROCESSORS: Tim Schook, City Administrator, informed the Council that the group has raised approximately half their equity and are working on the design building contracts. The board will probably be in to discuss annexation and power supply in the near future, according to Schook.

HOUSING DEMOLITION: According to City Administrator Tim Schook there are five houses that will be submitted for demolition under the Housing Clean Up Fund.

POWER PLANT: Bids from two different companies were submitted for the fire alarm system at the power plant. City Council Member Meyler Gibbs made a motion to purchase a fire alarm system for \$3,296.75 from Pierce Electronics, Jewell. Council Member Jon Snapp seconded the motion. Motion carried unanimously.

MUNICIPAL LEASE PROGRAM: City Administrator Tim Schook, informed the Council KMEA, KMGA and KRWFA now have a Municipal Lease program.

15/36 PROJECT: Official confirmation has been received by City Administrator Tim Schook to proceed on the 15/36 Project.

ROTARY: City Administrator Tim Schook stated the Washington Rotary Club is selling bricks for their permanent sign in the middle of C and Third Streets. Schook stated he would like the Council to consider a roundabout intersection.

SEWER: Council Member Dawn Kramer made a motion to authorize the Mayor to sign a contract with Utility Maintenance Contractor, Wichita, to video tape and clean 8,000 linear feet of sewer for \$10,000. Council Member Kevin Williams seconded the motion. Motion carried unanimously.

There came on for consideration an Ordinance entitled:
APPROPRIATION ORDINANCE NO. 2005-3
“AN ORDINANCE ALLOWING FOR PAYMENT OF THE CITY’S BILLS AND DEBITS.”

Thereupon on motion made by Council Member Kevin Williams moved for its adoption, that the City Clerk is hereby authorized and directed to issue payroll Check Numbers 1859 through 1907 and warrant Check Numbers 31418 through 31509 in payment of just bills and claims against the City and debit the appropriate fund for each expenditure. Thereupon Council Member Dawn Kramer seconded the motion. Thereupon the Mayor declared the motion carried.

ADJOURNMENT: Council Member Dawn Kramer made a motion to adjourn to 7 p.m. Monday, March 21. Council Member Kevin Williams seconded the motion. Motion carried unanimously.