

REGULAR MEETING; COUNCIL CHAMBERS; WASHINGTON, KANSAS; DATE: FEBRUARY 7, 2005

The Governing Body of the City of Washington, Kansas, met in Regular Session in the usual meeting place in said City on Monday, the seventh day of February, 2005, at 7:00 P.M. with the following members present: Council Members Dawn Kramer, Meyler Gibbs, Jon Snapp, Roxanne Schottel and Kevin Williams.

ABSENT: Mayor Travis Kier.

ALSO PRESENT WERE: City Attorney Paul Monty; City Administrator Tim Schook; City Clerk Denise Powell; Bill Hays, Washington County News; Greg Metz, Street and Sewer and Waste Superintendent.

Council President Dawn Kramer called the meeting to order at 7 p.m.

Copies of the minutes of the previous regular council meeting of Monday, January 3, 2005, and adjourned meeting minutes of Monday, January 24, 2005, were given to each council member for review. Minutes of the Monday, January 3, 2005, Council Meeting were amended to read present were Mayor Travis Kier. Council Member Kevin Williams made a motion to accept the minutes as amended. Council Member Roxanne Schottel seconded the motion. Motion carried.

COUNCIL MEETING NOTES

EMERGENCY PREPAREDNESS: Deb Swoboda, Washington County Emergency Preparedness director, visited the Council about the possibility of storing a mobile command unit, which is a 24-foot trailer that holds a generator, communications and rescue equipment to be used during emergencies, in the new Emergency Services building. The trailer and equipment is the property of Washington County and will be used by Washington Fire District No. 1, which are all 10 rural fire departments. City fire departments will be eligible to use this also. Council Member Meyler Gibbs made a motion to have Paul Monty work with the County Commissioners in drawing up a contract. Council Member Roxanne Schottel seconded the motion. Motion carried.

ELECTION: Candidates who filed for City Council seats are Tom Dragastin, Meyler Gibbs and Jon Snapp.

WELCOME SIGN: Billboard sign west of Washington is completed.

KUHLMAN BUILDING: BG Consultants, Inc. was in town last Wednesday surveying property. The City is waiting for the survey results from BG.

UTILITY BILLING: City Attorney Paul Monty and City Administrator Tim Schook working on code, which was not ready for review.

NEIGHBORHOOD REVITALIZATION PLAN: City Attorney Paul Monty is to review City Administrator Tim Schook's plan and have a rough draft for review.

ZONING: The Council will review Zoning Policy once they have completed reviewing the Personnel Policy.

PERSONNEL POLICY: The Council was unable to find a date in February and will set on in March to review the policy.

SPCC: Power Plant Superintendent Terry Morse is waiting on approval of the SPCC plan from the engineers. City Administrator Tim Schook stated the cost was around \$12,000. In July, EPA gave an 18-month extension for implementation of the SPCC. New extension dates are Feb. 17, 2006, for amending the SPCC plan and Aug. 18, 2006, for full compliance.

TRUCKS: Street, Water and Sewer and Waste Superintendent Greg Metz presented bids to the Council for a dump truck and a truck with utility bed. Council Member Kevin Williams made a motion to spend \$16,850 for a dump truck from Earthmovers with money from the equipment reserve fund. Council Member Jon Snapp seconded the motion. Motion carried. Council Member Meyler Gibbs moved to purchase a truck with utility bed not to exceed

\$11,486.80 and subject to Greg Metz's approval from Midway Motors, McPherson, with money coming from the water and sewer funds. Council Member Jon Snapp seconded the motion. Motion carried.

TELEPHONE: City Attorney Paul Monty is researching if franchise fees may be charged to other providers such as what is charged to SBC. City Administrator Tim Schook is to contact Cindy Zapletal.

GAAP Waiver: Council Member Meyler Gibbs moved to adopt Resolution 2005-01, GAAP Waiver. Council Member Kevin Williams seconded the motion. Motion carried.

FIREFIGHTERS RELIEF FUND: Council Member Kevin Williams moved to authorize the Mayor to sign the Declaration for participation in the Firefighters Relief Fund for 2005. Council Member Roxanne Schottel seconded the motion. Motion carried.

INDIVIDUAL COUNCIL MEMBERS COMMENTS: None.

SADDLE CLUB: Marlene Stamm emailed City Clerk Denise Powell asking what the financial arrangements with the City would be for electricity for licensed food vendors during the Washington County Saddle Club Jr. Rodeo and Rodeo. Council Member Roxanne Schottel made a motion for City Administrator Tim Schook to work with the Washington County Saddle Club in providing vendors with electricity, the Saddle Club paying the associated cost for wiring and to set a daily fee for electricity used during the Rodeo and Junior Rodeo. Council Member Kevin Williams seconded the motion. Motion carried.

RADIOS: City Administrator Tim Schook presented a bid from Haug Communication for two new radios. Council Member Meyler Gibbs made a motion to purchase two Kenwood radios for a total of \$649 from Haug Communications. Council Member Jon Snapp seconded the motion. Motion carried.

PROJECT READY: City Administrator Tim Schook will participate in Project Ready Feb. 24, 2005, at USD 222. The project is training in crisis management and planning.

BUCKET TRUCK: The Council gave approval to City Administrator Tim Schook to look into the price of a new bucket truck. Schook suggested a lease/purchase agreement.

KANSAS RURAL WATER SHOW: The Kansas Rural Water Show will be March 29, 30 and 31 in Wichita according to City Administrator Tim Schook. Any council member wishing to attend is to let Schook know.

AMBULANCE: Council Member Kevin Williams made a motion to move \$20,000 from the ambulance fund to the ambulance reserve fund. Council Member Meyler Gibbs seconded the motion. Motion carried.

ESB: The Emergency Services Building should be completed within the next two to three weeks according to City Administrator Tim Schook. Schook informed the Council he is currently looking into tables and chairs for the meeting room and will be seeking donations. Schook also stated he would like to have a grand opening sometime in April. Schook gave a draft copy of rules for the Emergency Services Building and asked for them to review and make any additions or changes they see fit.

GRANTS: Homeland Security has grants available for both the fire departments and ambulance services. Schook stated he would be asking Deb Ohlde, North Central Regional Planning Commission, for help with the grant applications.

15/36 PROJECT: BG Consultants, Manhattan, have been in town surveying for the 15/36 project It will be May or June before they will have approval from KDOT on preliminary drawings and after that the City will be able to start with right of way needs according to City Administrator Tim Schook.

ASPHALT: City Administrator Tim Schook said he would be ordering around 400 ton of asphalt this month. Schook stated Midwest Materials was having a difficult time making the coarse sand mix needed and stated they may have to get the sand from Fairbury.

ANIMAL CONTROL REPORT FORM: Council Member Kevin Williams moved to approve the Animal Control Report Form as presented. Council Member Roxanne Schottel seconded the motion. Motion carried.

CITY ATTORNEY: City Attorney Paul Monty informed the Council a trial date of Sept 21, 2005, has been set for Landon Kruse vs. City of Washington and others. The trial is expected to take three days.

There came on for consideration an Ordinance entitled:

APPROPRIATION ORDINANCE NO. 2005-2

“AN ORDINANCE ALLOWING FOR PAYMENT OF THE CITY’S BILLS AND DEBITS.”

Thereupon on motion made by Council Member Jon Snapp moved for its adoption, that the City Clerk is hereby authorized and directed to issue payroll Check Numbers 1810 through 1858 and warrant Check Numbers 31300 through 31404 in payment of just bills and claims against the City and debit the appropriate fund for each expenditure. Thereupon Council Member Roxanne Schottel seconded the motion. Thereupon the Mayor declared the motion carried.

ADJOURNMENT: Council Member Meyler Gibbs moved to adjourn. Council Member Kevin Williams seconded the motion. Motion carried.