

REGULAR MEETING; COUNCIL CHAMBERS; WASHINGTON, KANSAS; DATE: DECEMBER 5, 2005

The Governing Body of the City of Washington, Kansas met in Regular Session in the usual meeting place in said City on Monday, the fifth day of December, 2005, at 7:00 P.M. with the following members present: Mayor Travis Kier; Council Members Tom Dragastin, Meyler Gibbs, Dawn Kramer and Jon Snapp.

ABSENT: Council Member Roxanne Schottel.

ALSO PRESENT WERE: City Attorney Paul Monty; City Administrator Tim Schook; City Clerk Denise Powell; Fire Chief Michael Hattesoehl; Secretary/Treasurer for RFD No. 9 Don Alldredge; Sheriff Bill Overbeck; Power Plant Superintendent Terry Morse; and Full-time EMT Caroline Yungeberg.

Mayor Travis Kier called the meeting to order at 7 p.m.

Xerox Copies of the minutes of the Previous Regular Meeting of Monday, November 7, 2005. Council Member Tom Dragastin moved to approve the minutes as written. Council Member Meyler Gibbs seconded the motion. Motion carried.

COUNCIL MEETING NOTES

SHERIFF CONTRACT: Sheriff Bill Overbeck presented the 2006 City/County Law Enforcement Contract. Overbeck stated the contract has the same terms as last year. Council Member Meyler Gibbs moved to accept the 2006 City/County Law Enforcement Contract changing the term for termination from 60 to 90 days. Council Member Jon Snapp seconded the motion. Motion carried. Overbeck also updated the Council about possible construction of a new jail.

FIRE DEPARTMENT: Michael Hattesoehl, fire chief and Don Alldredge, secretary/treasurer for Rural Fire District No. 9 reviewed proposed bylaws for the fire department. The Council made some suggested changes. The bylaws required no action to be taken by the Council.

Tim Schook, city administrator, presented a bid for \$1,977 from Dague Computers for a laptop computer for the City Fire Department. Council Member Dawn Kramer moved to purchase the laptop computer for \$1,977 from Dague Computers. Council Member Jon Snapp seconded the motion. Motion carried.

EMS: Caroline Yungeberg, full-time EMT, discussed the base and loaded mileage rates for ambulance charges. Council Member Dawn Kramer moved to approve the proposed 2006 charges for the emergency base rate of \$475 and \$9.25 per loaded mile. Council Member Tom Dragastin seconded the motion. Motion carried.

Yungeberg also informed the Council that Frontier Lodge 104 donated \$4,000 to the ambulance service to be used for equipment.

HOMESTEAD: Deloris Syring, Administrator of the Homestead Nursing Home, did not attend the Council meeting. City Administrator Tim Schook stated she was unhappy with the Council for not forgoing the late fee on the Homestead Utility payment in November.

WELL CONTRACT: Robert and Marvel Boston sent notice they would like to renegotiate the well contract. City Administrator Tim Schook is to begin negotiation.

AIRPORT HANGAR CONTRACT: City Attorney Paul Monty did not have the contract ready for the lease of land on which an airport hangar, owned by Tim Pinnick, is located. The lease is to be prepared under the same conditions of \$1 per year as arranged with other parties in 1974.

UTILITY BILLING: City Attorney Paul Monty and City Administrator Tim Schook working on code, which was not ready for review.

NEIGHBORHOOD REVITALIZATION PLAN: City Attorney Paul Monty is to review City Administrator Tim Schook's plan and have a rough draft for review. Plan was not ready for review.

ZONING: The Council will set a meeting date in January to begin review of zoning ordinance.

FAIR BUILDING: Tim Schook, City Administrator, stated he is still looking into the most cost effective heat for the fair building.

HEALTH INSURANCE: Council Member Jon Snapp approved the 2006 Blue Cross Blue Shield after re-entry renewal premiums. Council Member Tom Dragastin seconded the motion. Motion carried. Council Member Jon Snapp made a motion to adopt Article F, Section 7, and Subsection H to the personnel policy. Council Member Tom Dragastin seconded the motion. Motion carried. Council Member Meyler Gibbs abstained.

WAGES: On motion by Council Member Dawn Kramer that the City Council go into executive session for approximately 20 minutes for the purpose to discuss personnel matters of individual non-elected personnel. From 9 p.m. to 9:20 p.m. Thereupon Council Member Jon Snapp seconded the motion. Thereupon the motion carried unanimously.

On motion by Council Member Dawn Kramer that the Council reconvenes to the regular session at 9:20 p.m. Thereupon Council Member Tom Dragastin seconded the motion. Motion was declared carried.

Council Member Jon Snapp moved to implement an across the board pay raise of 4.1% COLA for full-time and Emergency Services personnel effective with the pay period beginning December 31, 2005. Council Member Dawn Kramer seconded the motion. Motion carried. Council Member Meyler Gibbs abstained.

Council Member Jon Snapp moved the following employees get the following increase after calculation of the 4.1 percent increase: City Administrator Tim Schook, \$1.00 per hour; City Clerk Denise Powell, 75-cents per hour; Power Plant Superintendent Terry Morse 75-cents per hour; Full-time EMT Caroline Yungeberg 50-cents per hour. Council Member Meyler Gibbs seconded the motion. Motion carried.

FLOORING: Bids were opened for floor covering at City Hall. Council Member Jon Snapp made a motion to purchase the 23-oz. Mohawk from Dusen Enterprises, Inc., in a color agreed upon by the staff and Schook is to inspect prior to paying the bill. Council Member Dawn Kramer seconded the motion. Motion carried.

INDUSTRIAL PARK: Council Member Meyler Gibbs made a motion to approve a contract with Kansas Select Pork for a Tract A, 1.1 acres in the north Industrial Park. Council Member Jon Snapp seconded the motion. Motion carried. Council Member Tom Dragastin abstained. The building will be 80'x25' and employ one person approximately 20 hours per week.

FREE LOT PROGRAM: City Administrator Tim Schook is visiting with interested parties.

ANIMAL CONTROL: There are no current City employees who have expressed interest in the animal control position according to Tim Schook, city administrator. Schook will place an advertisement for the position in the Washington County News.

CEREAL MALT BEVERAGE LICENSES: Tom Dragastin, council member, made a motion to approve the 2006 Cereal Malt Beverage applications of Kier's Short Stop, Washington Bowl, Schoen's Market, and Gas 'N Shop. Council Member Jon Snapp seconded the motion. Motion carried.

REFUSE LICENSES: Council Member Jon Snapp moved to accept the applications for refuse hauling licenses for Jones Trash Service and C&M Refuse Inc. subject to receiving the current certificate of insurance and inspection of vehicles. Council Member Meyler Gibbs seconded the motion. Motion carried.

INDIVIDUAL COUNCIL MEMBERS COMMENTS: None.

JOB DESCRIPTIONS: City Administrator Tim Schook asked the Council if they wish to approve the job descriptions recently reviewed or wait until new ones are developed on the newly purchased computer program. Council Member Jon Snapp made a motion to approve the job descriptions. Council Member Dawn Kramer seconded the motion. Motion carried.

BUDGETS: Tim Schook, city administrator, asked to create another department which would be a savings account to build a new city shop when creating the operation budget for 2006. This will take place at the Dec. 28, 2005 meeting with other transfers.

SIDEWALKS: A copy of a sidewalk survey performed by Peg Chapin was given to each council member for review.

ECONOMIC DEVELOPMENT: A brief report was given on a trip to New York in which Mayor Travis Kier, City Administrator Tim Schook and Council Member Dawn Kramer went to meet with a developer. The City is working with the developer interested in building houses in Washington.

City Administrator Tim Schook has visited with a gentleman who wants to put a foreign language college or English teaching school in Washington. The Council encouraged Schook to explore the issue if there is no cost to the City.

HOUSING DEMOLITIONS: Applications for housing demolition must be turned into Noxious Weed Office by February 15, 2006. City Administrator Tim Schook stated he has budgeted \$6,000 in 2006 for the program and stated he has three interested parties wanting condemnations.

KUHLMAN BUILDING: Mark Chapin, Washington Lumber, and Brad Portenier, Bradford Built, have expressed interest in the Kuhlman building. Washington Lumber would use it for additional storage and a showroom and Bradford Built is looking at the injection molding process for wiring harnesses for trailer bed etc. The Council asked Schook to push for the sale of the property.

ELECTRIC: A feasibility cost study estimate for a 115KV line from the sub south of Washington would tell if it is economical to bring the line in according to Tim Schook, city administrator. The current 34.5 KV line does not have enough capacity for the summer months to handle more than 6-7 MW nor future development. The City would be forced to supplement with other generation. Schook and Power Plant Superintendent Terry Morse are also talking with Nebraska about building a line to us from the north. A proposed contract from Sunflower is being reviewed. Morse is working the numbers and will be discussing it in further detail with KMEA and other Aquila cities in the near future.

U.S. 36 IMPROVEMENTS: Kansas Department of Transportation has proposed combining phase one and two of the 15/36 junction together as one project which would allow them to fund up to 95% of the cost up to \$1,400,000. The estimated cost at this time is \$1,200,000 and the city would have to match five percent equaling \$60,000. City Administrator Tim Schook recommended the City accept the offer. Council Member Jon Snapp made a motion to accept up to \$60,000 for phase one and two of the KDOT US-36 project. Council Member Dawn Kramer seconded the motion. Motion carried.

FAIR BUILDING: Gary Hatesohl, president of the Fair Board, was in and visited with City Administrator Tim Schook about tearing down the block bathrooms at the fairgrounds and putting an addition on the metal south exhibit building.

COURT: City Attorney Paul Monty asked the Council what they wanted to do about individuals who were found guilty for a dog running loose that have left town and not paid their fine. The possibility of collecting the fine through the Kansas Set-Off Program will be explored.

LAUNDRY CONTRACT: Bids were opened for laundry service. Council Member Jon Snapp made a motion to accept the low bid of \$40.37 from NCK Commercial Laundry, Concordia, for a two year contract, Jan. 1, 2006-Dec. 31, 2007. Council Member Meyler Gibbs seconded the motion. Motion carried.

CITY ATTORNEY COMMENTS: Paul Monty, City Attorney, stated the Frontier Lodge 104 was dismembering and they own a quarter of a lot in the City's cemetery. They would like to give the City the lot. Council Member Meyler Gibbs made a motion to accept the deed conveying the NW ¼ of lot 24 in Block Q to the City. Council Member Dawn Kramer seconded the motion. Motion carried.

There came on for consideration an Ordinance entitled:

APPROPRIATION ORDINANCE NO. 2005-12

“AN ORDINANCE ALLOWING FOR PAYMENT OF THE CITY'S BILLS AND DEBITS.”

Thereupon on motion made by Council Member Meyler Gibbs moved for its adoption, that the City Clerk is hereby authorized and directed to issue payroll Check Numbers 2451 through 2499 and warrant Check Numbers 32320

through 32530 in payment of just bills and claims against the City and debit the appropriate fund for each expenditure. Thereupon Council Dawn Kramer seconded the motion. Thereupon the motion carried.

ADJOURNMENT: Council Member Dawn Kramer made a motion to adjourn to Noon Wednesday, Dec. 28, 2005. Council Member Jon Snapp seconded the motion. Motion carried.