

REGULAR MEETING, COUNCIL CHAMBERS, WASHINGTON, KANSAS, JULY 6, 2004

The Governing body of the City of Washington, Kansas, met in regular session in the usual meeting place in said City on the sixth day of July 2004, at 7 p.m. with the following members present: Mayor Travis Kier; Council Members Meyler Gibbs, Kevin Williams, Jon Snapp and Roxanne Schottel.

ABSENT: Council Member Dawn Kramer.

ALSO PRESENT WERE: Paul Monty, City Attorney; Tim Schook, City Administrator; Denise Powell, City Clerk; and Bill Hays, Washington County News.

Mayor Travis Kier called the meeting to order at 7:00 p.m.

Xerox Copies of the minutes of the Previous Regular Meeting of Monday, June 7, 2004, were given to the Mayor and each council member for review. Council Member Meyler Gibbs made a motion to accept the minutes as written. Council Member Kevin Williams seconded the motion. Motion carried.

COUNCIL MEETING NOTES

YOUTH TACKLE FOOTBALL LEAGUE: Mayor Travis Kier read a letter from Amy Edgar as a representative of the Washington Youth Football League requesting assistance in purchasing equipment. No action was taken.

HOUSING DEMOLITION: Cecil Keller, Cuba, was scheduled to meet with the Mayor and Council but was unable to. City Administrator Tim Schook informed the Mayor and Council he was interested in tearing down the houses for the salvaged lumber in the Housing Cleanup Program at no cost to the City. Mayor Travis Kier asked if he carried insurance. City Council Member Jon Snapp stated if the City allows this they need to enter into a contract with a time because the houses must be down by the end of December. City Administrator Tim Schook stated if this saves the City money he is interested. The Council granted Schook permission to move forward, finding out if Keller has insurance and working out a contract between Keller and the City with the assistance of City Attorney Paul Monty.

WELCOME SIGN: Council Member Dawn Kramer was not present to give an update on the Welcome Sign.

KUHLMAN BUILDING EASEMENT: Council Members asked City Administrator Tim Schook to make contact with the Jones Brothers concerning the easement for a fence north of the Kuhlman building and to have the contract signed or the fence moved by the August Council meeting.

WESTSIDE: City Attorney Paul Monty received a letter dated June 18, 2004, from Attorney Charles D. McAtee along with a check in the amount of \$100 for the purchase of Lot Six in Block Forty-two instructing the Deed reflect Travis McAtee as the title owner of record. Mayor Travis L. Kier signed a Quit Claim Deed on June 24, 2004, fulfilling the agreement on the property.

UTILITY BILLING: City Attorney Paul Monty and City Administrator Tim Schook did not have a copy of the code for review.

HOUSING CLEAN-UP FUND POLICY: City Attorney Paul Monty drew up the Warranty Deed conveying the property located at 300 West Fourth Street to the City of Washington. Property Owners Misty D. Kier and Travis L. Kier signed the deed June 14, 2004. City Attorney is waiting on paperwork from the owners of the second property located at 217 East Third in order to complete that Warranty Deed.

NEIGHBORHOOD REVITALIZATION PLAN: City Attorney Paul Monty and City Administrator Tim Schook did not have the rough draft of the Neighborhood Revitalization Plan for review.

ZONING: City Attorney Paul Monty was to look into changes requested by the Council. A meeting will be set up to review the requested policy changes once Monty is ready.

ADA COMPLIANT: Council Member Jon Snapp made a motion to make City Hall ADA compliant not to exceed \$5,000 without Council approval. Council Member Meyler Gibbs seconded the motion. Motion carried. City

Administrator Tim Schook recently met with Keyna Steinbrock, Three Rivers Independent Living, who is satisfied with the City's plan.

**HEALTH INSURANCE:** A letter was received June 17 from Connie Walenta accepting the City's proposal to provide health insurance consulting under the same terms as last year, \$25 per hour and \$200 per trip.

**LIBRARY FUNDING:** Council Member Jon Snapp asked City Administrator Tim Schook and City Clerk Denise Powell to send a letter to the Library board asking how they intend to spend money from a bequest they recently received. Snapp stated the Library board is supposed to give a report to the Council once a year, which they have not been doing.

**SALES TAX:** City Administrator Tim Schook reported on the public Sales Tax meetings he had June 17 and 21. Schook also shared letters he had received concerning the sales tax issue. Council Members decided they want some questions answered before making a decision to add Sales Tax to the ballot for the November election. Council Members want to know if there is a time frame for sales tax, how often it is voted upon, if the money must be designated to a certain project and they want to hear from the Library Board. No action was taken.

**NOISE ORDINANCE:** Council Members looked at noise ordinances from other cities but decided to take no action.

**EMS WAGES:** The Council decided to take no action on changing compensation for long runs by emergency medical personnel. The issue will be received in December with all other pay raises.

**FENCE:** Mayor Travis Kier would like to see a fence put in front of the former Hyland building and Major Theater once they are torn down. City Administrator Tim Schook stated it would cost around \$1,000 for materials and has had a business express interest in the lot. Councilman Meyler Gibbs suggested planting it to grass. No action was taken.

City Administrator Tim Schook stated demolition of the former Hyland building is well underway and that it has revealed problems with the roof joist and common wall shared with a building owned by Dr. David K. Hodgson. Schook stated Hodgson has agreed to cover the cost of material and the City will provide the labor to stabilize the joists.

**CONTRACT:** Council Member Meyler Gibbs moved to accept the amended contract with Randy's Plumbing to include bathroom stalls and accessories for the Emergency Services Building. Council Member Kevin Williams seconded the motion. Motion carried.

**BUDGET:** Jay Langley, Clubine & Rettele, would like to hold a budget meeting at Noon, Wednesday, July 14. Council Members instructed City Clerk Denise Powell to contact Langley for an evening meeting, as a quorum is not possible for a noon meeting.

**ATV's:** City Administrator Tim Schook provided the Attorney General's opinion concerning all-terrain vehicle use on city streets. The City Council decided to wait and see if the state puts regulations on ATVs in its standard traffic ordinance.

**CODE OF CONDUCT:** Council Member Kevin Williams made a motion to authorize Mayor Travis L. Kier to sign the Code of Conduct for the 15/36 Project. Council Member Roxanne Schottel seconded the motion. Motion carried.

**FOOD STAND:** City Administrator Tim Schook informed the Council he would meet with the Fair Board Wednesday, July 12, 2004, to discuss the sewer work and a new hot water heater at the food stand.

**TABLE AND BENCHES:** The table and bench rental policy was reviewed. The Council stated City personnel needs to follow the policy.

**SPILL PREVENTION CONTROL AND COUNTERMEASURE PLAN:** City Administrator Tim Schook had a draft of the Spill Prevention Control and Countermeasure Plan for the Council to review.

ELECTRIC DISTRIBUTION: City Administrator Tim Schook informed the Council that Sega was moving forward with the electric distribution study.

EMERGENCY MEDICAL SERVICE PERSONNEL: The Council was given proposed criteria for new EMS personnel and a revised contract. The Contract states the City would pay for the Emergency Medical Technician Intermediate, Emergency Medical Technician or First Responder classes upon the individual passing said class. In return they must work one day shift per week, 8 a.m. to 5 p.m. Monday through Friday and one weekend per month, 5 p.m. Friday to 8 a.m. Monday. Council Member Kevin Williams made a motion to approve the new contract with the amendments. Council Member Jon Snapp seconded the motion. Motion carried. Council Member Meyler Gibbs abstained. No action was taken on the proposed criteria for new Emergency Services Personnel, which will be reviewed in December.

POOL: City Administrator Tim Schook informed the Council of the pool committee who will look at what should be done to maintain and improve municipal pool. Pool Committee Members are Lila Keesecker, Denise Powell, Dan Thalman, Tracy Hattesoehl and Roxanne Schottel. Schook will be a technical advisor.

EMERGENCY SERVICES BUILDING: City Administrator Tim Schook told the Council they are renting a scissor lift at approximately \$1,000 per month. Schook stated Clinton Stamm has found one to purchase between \$1,500 and \$2,000. Schook stated it would be cheaper to purchase a scissor lift than rent it for the length of construction. Once construction was complete it could be sold or used for other City projects. Council Member Meyler Gibbs moved to approve the purchase of the scissor lift not to exceed \$2,500 from the City's equipment reserve fund. Council Member Kevin Williams seconded the motion. Motion carried.

MOSQUITOES: Mayor Travis Kier stated he spoke with City Administrator Tim Schook as to why the City was not using the mosquito sprayer. Schook stated the price of chemical is about \$3,400 per barrel and would take at least three barrels. He also noted the chemical does not have any residual effect and only kills mosquitoes upon contact. No action taken.

There came on for consideration an Ordinance entitled:

APPROPRIATION ORDINANCE NO. 2004-7

“AN ORDINANCE ALLOWING FOR PAYMENT OF THE CITY’S BILLS AND DEBITS.”

Thereupon on motion made by Council Member Meyler Gibbs moved for its adoption, that the City Clerk is hereby authorized and directed to issue payroll Check Numbers \_\_\_\_\_ through \_\_\_\_\_ and warrant Check Numbers \_\_\_\_\_ through \_\_\_\_\_ in payment of just bills and claims against the City and debit the appropriate fund for each expenditure. Thereupon Council Member Roxanne Schottel seconded the motion. Thereupon the Mayor declared the motion carried.

ADJOURNMENT: Council Member Jon Snapp made a motion to adjourn. Council Member Roxanne Schottel seconded the motion. Motion carried.