

REGULAR MEETING, COUNCIL CHAMBERS, WASHINGTON, KANSAS, JUNE 7, 2004

The Governing body of the City of Washington, Kansas, met in regular session in the usual meeting place in said City on the seventh day of June 2004, at 7 p.m. with the following members present: Mayor Travis Kier; Council Members Meyler Gibbs, Kevin Williams, Jon Snapp, and Roxanne Schottel.

ABSENT: Dawn Kramer.

ALSO PRESENT WERE: Paul Monty, City Attorney; City Administrator Tim Schook, City Clerk Denise Powell; Bill Hays, Washington County News.

Mayor Travis Kier called the meeting to order at 7:00 p.m.

Copies of the minutes of the previous regular meeting of Monday, May 3, 2004, and adjourned meeting minutes of Monday, May 17, 2004, were given to the Mayor and each council member for review. Council Member Meyler Gibbs made a motion to accept the minutes. Council Member Kevin Williams seconded the motion. Motion carried.

COUNCIL MEETING NOTES

WELCOME SIGN: In the absence of Council Member Dawn Kramer no update was given.

KUHLMAN BUILDING: Contract with Jones brothers concerning an easement North of the Kuhlman building. Schook stated he had not yet contacted the Jones.

WESTSIDE: City Attorney Paul Monty has drawn up the Deed. City is waiting on McAtee's to see if they exercise their option to purchase the property for \$100 no later than June 26, 2004. Monty sent a letter to Attorney Charles D. McAtee representing Deanna McAtee April 26, 2004, on the option to purchase Lot Six in Block Forty-two for \$100 within sixty days.

UTILITY BILLING: City Attorney Paul Monty and City Administrator Tim Schook were to have a copy of the code for review by the Council. City Administrator Tim Schook stated it was not yet done.

ANIMAL CONTROL POLICY: City Attorney Paul Monty and City Administrator Tim Schook presented a policy for review. Council Member Jon Snapp made a motion to accept the Animal Control Policy as written. Council Member Kevin Williams second the motion. Motion carried.

HOUSING CLEAN-UP FUND POLICY: City Attorney Paul Monty was to draw up the deeds for the two properties that were given to the city. All taxes must be paid and no liens against property. One property deed has been received and the other one is in the process. City Administrator Tim Schook stated he has interested parties who have contacted him about the free lots.

FREE HOUSING LOT PLANS: City Attorney Paul Monty and City Administrator Tim Schook presented a proposed plan for review. Council Member Kevin Williams moved to adopt Resolution 2004-3, Washington Homestead Act. Council Member Meyler Gibbs seconded the motion. Motion carried.

NEIGHBORHOOD REVITALIZATION: City Attorney Paul Monty is to review City Administrator Tim Schook's plan and have a rough draft for review. City Administrator Tim Schook stated this was not ready.

ZONING: City Attorney Paul Monty to make changes requested by the Council and Council will then review. City Attorney Paul Monty did not have the proposed changes completed. No action was taken.

ADA AND POLLING PLACES: City Administrator Tim Schook was to visit with Keyna Steinbrock, Three Rivers Independent Living, to see if they will accept the proposal by BG Consultants on making City Hall ADA compliant. City Administrator Tim Schook stated Steinbrock had postponed the previous meeting but was to meet with her Thursday, June 10 and will have a report at the July regular council meeting.

HEALTH INSURANCE: A letter was sent to Connie Walenta following the May Council meeting to see if she would be a health insurance consultant for the City and begin the bidding process. As of meeting time Walenta had made no contact with the City.

LIBRARY FUNDING: The Council is looking into ways to increase funding for the Library. Council Member Jon Snapp asked where the 75-cent franchise fee from SBC goes. City Administrator Tim Schook stated it goes to general fund at this time. Snapp stated he was considering part of the SBC money going to the library fund. Snapp said the Library board did not explain the use of the \$90,000 monetary gift the library received. Snapp said they could possibly use part of that to help. No action taken.

SALES TAX: City Administrator Tim Schook has set up Sales Tax meetings for June 15 and 21 at 7 p.m. at First National Bank basement. Council Members Jon Snapp and Roxanne Schottel stated they want to hear what the public wants. Mayor Travis Kier stated he would like to have a Council member present at each meeting.

MOBILE PHONE: City Administrator Tim Schook presented information on service plans to the Council. The Council is looking into providing reimbursement to Schook for using his personal mobile phone for City business. Council Member Jon Snapp made a motion to pay half of the monthly charges associated with the Total Freedom 350 minute plan and half the charges associated with that in addition to any overage charges associated with city business. Council Member Roxanne Schottel seconded. Motion carried.

NOISE ORDINANCE: City Attorney Paul Monty was to look at finding an enforceable noise ordinance. Schook is waiting on answers from the Kansas Association of City Managers listserv. Item will be revisited next month.

ROTARY CENTENNIAL PROJECT: City Administrator Tim Schook presented the Council with a proposal of the Rotary Centennial Project. Council Member Kevin Williams made a motion to accept the proposal of the local Rotary Club at 3rd and C Streets for a public announcement sign. Council Member Roxanne Schottel seconded the motion. Motion carried. Council Member Jon Snapp abstained.

POOL: City Administrator Tim Schook informed the Council of problems that caused the Pool to be closed.

INDIVIDUAL COUNCIL COMMENTS: Councilman Jon Snapp stated he has seen and had complaints of ATVs on City streets. Snapp would like the Sheriff to have notice and start citing them. City Attorney Paul Monty stated the Sheriff and Judge say it is okay to run ATVs on the street and are telling the citizens that. Monty says the City can pass a prohibition in the City. Snapp says his concern is more for the safety of the ATV drivers. Mayor Travis Kier asked if the Council wanted to take action. No action taken. Snapp also has noticed parents running stop signs in the mornings when dropping kids off at the school. He would like the Sheriff to start patrolling at random prior to the start of school.

Councilwoman Roxanne Schottel stated she has been asked when BioPack would be moved. Mayor Kier stated June 20th. Schottel stated she had complaints from an Emergency Medical Technician and First Responder concerning the long haul rate. She said when the rates changed Jan 5, 2004, mileage was dropped for long runs that have resulted in a pay decrease. City Administrator Tim Schook stated this is the first he has heard. Schook stated if personnel were complaining to her they were not following the proper chain of command as specified in the standard operating guidelines. Schook stated he would visit with the director, assistant director and Council representative about this and have more information for the July Council meeting. Schottel also stated she has had complaints on ATVs.

FIREWORKS: City Administrator Tim Schook stated Delwin Wiemers was in and asked if the City would like to make a donation to the firework fund. Council Member Meyler Gibbs made a motion to donate \$100 for fireworks. Council Member Roxanne Schottel second the motion. Motion carried.

EXECUTIVE SESSION: On motion by Council Member Kevin Williams that the City Council go into executive session for approximately 15 minutes for the purpose to discuss non-elected personnel. From 8:06 p.m. to 8:21 p.m. Thereupon Council Member Meyler Gibbs seconded the motion. Thereupon the motion carried unanimously.

On motion by Council Member Kevin Williams that the Council reconvenes to the regular session at 8:21 p.m. Thereupon Council Member Meyler Gibbs seconded the motion. Motion was declared carried.

On motion by Council Member Meyler Gibbs that the City Council go into executive session for approximately 15 minutes for the purpose to discuss non-elected personnel. From 8:23 p.m. to 8:38 p.m. Thereupon Council Member Jon Snapp seconded the motion. Thereupon the motion carried unanimously.

On motion by Council Member Meyler Gibbs that the Council reconvenes to the regular session at 8:38 p.m. Thereupon Council Member Roxanne Schottel seconded the motion. Motion was declared carried.

Council Member Meyler Gibbs made a motion to appoint Greg Metz as Supervisor of the Water and Sewer and Waste Departments. Council Member Jon Snapp seconded the motion.

Council Member Jon Snapp made a motion to increase Greg Metz wage by 67 cents per hour and reduce Mike Uhlrich wage by 67 cents in response to change of responsibilities and duties. Council Member Meyler Gibbs seconded the motion. Motion carried.

DOGS: City Administrator Tim Schook stated he had been given news articles by a local resident about restricting certain types of dogs in the city limits. No action taken.

EGP: Ethanol Grain Processors are working on their financing package and want to apply for the constitutional tax exemptions allowed by the State of 100% for 10 years. Jon Haas, Ranson Financial Consultants, spoke with City Administrator Tim Schook recently and stated they must have Council approval. Council Member Meyler Gibbs made a motion to allow the constitutional tax exemption for Ethanol Grain Processors if so approved by the state for 100 percent for 10 years. Council Member Kevin Williams second the motion. Motion carried.

INDUSTRIAL PARK: City Administrator Tim Schook said BG Consultants are currently working on the plat for the north twenty at the Industrial Park and hope to have a preliminary draft by the July meeting.

Schook stated water and sewer line extensions at the Industrial Park should be completed by June 20.

SPCC: City Administrator Tim Schook stated that BG Consultants is currently working on the Spill Prevention Control and Countermeasure plan and he hopes to have it for review at the July meeting.

DISTRIBUTION STUDY: SEGA is working on the distribution study for the electrical system that had been postponed last fall until this spring, according to City Administrator Tim Schook.

LINE STOPPING DEMO: The City of Washington in conjunction with the Kansas Rural Water Association will host a line stopping demonstration class July 15 said City Administrator Tim Schook. City employees will be taught about line stopping so that valves can be cut in on the water system. An actual stopping demonstration will take place on D Street by KSDS.

15/36 INTERSECTION: Mayor Travis Kier appointed City Administrator Tim Schook, City Attorney Paul Monty, City Council Member Jon Snapp and himself as the selection/negotiating committee for the 15/36 Intersection Project. City Administrator Tim Schook informed the Council he has received the first packet of information from KDOT in regards to the 15/36-intersection project.

AMBULANCE BUDGET: Council Member Kevin Williams made a motion to approve the proposed ambulance budget to be presented by the Washington County Ambulance Board. Council Member Jon Snapp seconded the motion. Motion carried. Council Member Meyler Gibbs abstained.

BAD DEBT, CONTRACTS, LEASES, AUDIT: City Administrator Tim Schook reviewed with the Council the current bad debt list, contracts, leases, franchise fees and audit.

L&M OUTLET: Mayor Travis Kier stated L&M Outlet have been purchased by Malcolm and Norma Stamm and they need out of their contract. Council Member Meyler Gibbs made a motion to release L&M Outlet from their lease. Council Member Kevin Williams seconded the motion. Motion carried.

There came on for consideration an Ordinance entitled:

APPROPRIATION ORDINANCE NO. 2004-6

“AN ORDINANCE ALLOWING FOR PAYMENT OF THE CITY’S BILLS AND DEBITS.”

Thereupon on motion made by Council Member Jon Snapp moved for its adoption, that the City Clerk is hereby authorized and directed to issue payroll Check Numbers 30411 through 30509 and warrant Check Numbers 1277 through 1346 in payment of just bills and claims against the City and debit the appropriate fund for each expenditure. Thereupon Council Member Roxanne Schottel seconded the motion. Thereupon the Mayor declared the motion carried.

ADJOURNMENT: Council Member Meyler Gibbs made a motion to adjourn. Council Member Jon Snapp seconded the motion. Motion carried.