

REGULAR MEETING; COUNCIL CHAMBERS; WASHINGTON, KANSAS; DATE: OCTOBER 4, 2004

The Governing Body of the City of Washington, Kansas, met in Regular Session in the usual meeting place in said City on Monday, the fourth day of October, 2004, at 7:00 P.M. with the following members present: Mayor Travis Kier; Council Members Dawn Kramer, Jon Snapp and Roxanne Schottel.

ABSENT: Meyler Gibbs and Kevin Williams, due to attending the League of Kansas Municipalities Conference.
ALSO PRESENT WERE: City Attorney Paul Monty; City Administrator Tim Schook; City Clerk Denise Powell; Bill Hays, Washington County News.

Mayor Travis Kier called the meeting to order at 7 p.m.

Copies of the minutes of the previous regular council meeting of Tuesday, September 7, were given to the Mayor and each council member for review. Council Member Roxanne Schottel made a motion to accept the minutes as written. Councilman Jon Snapp seconded the motion. Motion carried.

COUNCIL MEETING NOTES

NEW BUSINESS: Mark Uhlik of The Realty Associates presented the Mayor and Council with a letter from Jim Donigan who along with Terry Huff is requesting written confirmation and approval to house a new business in downtown Washington. Council Member Jon Snapp made a motion to direct the Mayor to write a letter of confirmation, approval and support. Council Member Roxanne Schottel seconded the motion. Motion carried.

ARMY RESERVE: Robert Jones sent a letter to each Council member stating he was given unofficial notice that a plan is in progress to move the local Army Reserve Unit out of the State of Kansas within the next 60 to 90 days. Jones requested preemptive action by the Council. Council Member Jon Snapp and Mayor Travis Kier agreed to compose a letter opposing the move.

WELCOME SIGN: Council Member Dawn Kramer stated Kelli Oestreich, graphic designer, has reviewed the design and has requested a few changes.

KUHLMAN BUILDING EASEMENT: City Attorney Paul Monty was to contact Robert Jones and have the contract signed or the fenced moved.

CUNNINGHAM CABLE: The City's contract will expire Dec. 27, 2004. City Administrator Tim Schook was to visit with Cunningham Cable to renegotiate the contract.

SHERIFF'S CONTRACT: The contract between the City and Washington County Sheriff's Department will expire Dec. 27, 2004. No action taken.

BOSTON CONTRACT: The City's contract with Robert and Marvel Boston will automatically renew Jan. 2, 2005, allowing the City to maintain the wells and facility. City Attorney Paul Monty reviewed the contract. No action was taken.

UTILITY BILLING: City Attorney Paul Monty and City Administrator Tim Schook did not have the code ready for review.

HOUSING CLEAN-UP FUND POLICY: The City is waiting on authority from the property owner located at 217 East Third (Hyland) in order to complete that Warranty Deed. City Administrator Tim Schook stated low bidder for demolition of the houses was Ralph Rogge. However, he is having difficulty with insurance.

NEIGHBORHOOD REVITALIZATION PLAN: City Attorney Paul Monty and City Administrator Tim Schook did not have the plan for review.

ZONING: City Attorney Paul Monty was to look into changes requested by the Council on the zoning ordinance. Monty will have the changes made and a copy ready for review at the regular November meeting.

CITY HALL: City Administrator Tim Schook informed the Council the concrete work is being done to make City Hall ADA compliant by the Nov. 2 election.

PERSONNEL POLICY: City Administrator Tim Schook is to get a list of proposed changes he would like made on the personnel policy to the Council Members. Mayor Travis Kier told the Council they will go over Article D Compensation at the regular November meeting.

SNOW REMOVAL POLICY: Council Members asked City Administrator Tim Schook to have the snow removal policy ready to review at the regular November meeting.

BIOPACK: Tim Schook, city administrator, stated he was not completely satisfied with the cleanup of the garages by BioPack. Schook stated the City Crew will complete the work.

MAJOR THEATER: The major theater demolition is nearly completed according to City Administrator Tim Schook. Schook said he is waiting on a bid from Clinton Stamm to close up the end caps of both adjacent buildings.

CURB & GUTTER PROGRAM: City Administrator Tim Schook is working with the interested parties on the contracts. Participation this year has been great and Schook stated he doesn't know if there is enough money in this year's budget for all the applicants.

SPCC: Power Plant Superintendent Terry Morse is getting prices on the cost associated with conforming to the new SPCC plan. City Administrator Tim Schook stated the Federal government has extended the deadline to 2005, giving another year to become compliant.

ELECTRIC UTILITY: Tim Schook City Administrator told the Council that Power Plant Superintendent Terry Morse has been attending meetings of the Kansas Power Pool. Schook stated it looks like the rates will not be cheaper but more stable and there is a possibility of selling excess capacity.

TRUCKS: Sewer and Waste Superintendent Greg Metz is still looking for a truck with a utility bed. The Council requested that estimates be brought for review.

ADVANCE INSURANCE: Council Member Dawn Kramer made a motion to allow the policy transfer from Advance Insurance to Advance Insurance of Kansas. Council Member Roxanne Schottel seconded the motion. Motion carried.

CMB: Council Member Dawn Kramer moved to approve the application for a Cereal Malt Beverage license for John A. and Christina B. Metz, Washington Bowl.

There came on for consideration an Ordinance entitled:

ORDINANCE NO. 691

AN ORDINANCE AMENDING CHAPTER I, ARTICLE 1, SECTION 102 OF THE CODE OF THE CITY OF WASHINGTON, KANSAS, 1985, RELATING TO THE TIME AND DATE FOR HOLDING REGULAR MEETINGS OF THE GOVERNING BODY OF THE CITY OF WASHINGTON, KANSAS.

said Ordinance No. 691 was read in full, considered and discussed, thereupon Council Member Jon Snapp moved for its adoption and Council Member Roxanne Schottel seconded the motion. Thereupon the Mayor declared Ordinance No. 691 duly adopted and passed unanimously by all Council Members present, and the Mayor directed that said Ordinance No. 691 be published in the Washington County News on Thursday, October 7, 2004 as provided by this Ordinance.

There came on for consideration an Ordinance entitled:

ORDINANCE NO. 692

AN ORDINANCE AMENDING CHAPTER III OF THE CODE OF THE CITY OF WASHINGTON, KANSAS, 1985, BY DELETING THE SECOND PARAGRAPH OF

CHAPTER III, ARTICLE 3-204 RELATING TO REFUNDS OF OCCUPATION TAX PAID BY HOLDERS OF LICENSES UNDER CHAPTER III; BY ADDING TO CHAPTER III, ARTICLE 2, SECTION 201 SUBPARAGRAPH (i.) PROVIDING A DEFINITION OF THE TERM RETAILER AND BY ADDING ARTICLE 8 TO CHAPTER II RELATING TO LICENSE REQUIRED OF RETAILERS, LICENSE FEE, BUSINESS REGULATIONS AND PENALTIES.

said Ordinance No. 692 was read in full, considered and discussed, thereupon Council Member Jon Snapp moved for its adoption and Council Member Roxanne Schottel seconded the motion. Thereupon the Mayor declared Ordinance No. 692 duly adopted and passed unanimously by all Council Members present, and the Mayor directed that said Ordinance No. 692 be published in the Washington County News on Thursday, Oct. 7, 2004, as provided by the Ordinance.

EXECUTIVE SESSION: On motion by Council Member Roxanne Schottel that the City Council go into executive session for approximately 10 minutes for the purpose to discuss personnel matters. From 7:53 p.m. to 8:03 p.m. Thereupon Council Member Jon Snapp seconded the motion. Thereupon the motion carried unanimously.

On motion by Council Member Jon Snapp that the council reconvenes to the regular session at 7:57 p.m. Thereupon Council Member Dawn Kramer seconded the motion. Motion was declared carried. No action was taken.

LAGOONS: City Administrator Tim Schook stated the contract with Larry Ditmars disposing of excess water from the lagoons expires Nov. 5. Schook would like to review charges and contract.

EMC: Council members received a copy of a letter from EMC Insurance as the result of a survey of the operations. EMC has made a recommendation to install a 24-hour central station monitored, early-warning fire detection system by a qualified contractor at the Municipal Power Plant. This system should be connected to the monitoring station via a digital communicator.

INDIVIDUAL COUNCIL MEMBERS COMMENTS:

Jon Snapp – Expressed his disconcert of anything on paper when individuals or businesses request loans from the City. Snapp presented a Loan/Lease Application that would provide written detail about the request and would also allow time to figure out where to come up with the finances.

Snapp also inquired if the two other telephone companies had been contacted and a contract worked up concerning franchise fees. Snapp stated he felt they should be equalized with SBC.

Snapp voiced his concerns about getting non-licensed motor vehicles off city streets.

There came on for consideration an Ordinance entitled:

APPROPRIATION ORDINANCE NO. 2004-10

“AN ORDINANCE ALLOWING FOR PAYMENT OF THE CITY’S BILLS AND DEBITS.”

Thereupon on motion made by Council Member Roxanne Schottel moved for its adoption, that the City Clerk is hereby authorized and directed to issue payroll Check Numbers 1551 through 1627 and warrant Check Numbers 30869 through 31014 in payment of just bills and claims against the City and debit the appropriate fund for each expenditure. Thereupon Council Member Dawn Kramer seconded the motion. Thereupon the Mayor declared the motion carried.

ADJOURNMENT: Council Member Roxanne Schottel made a motion to adjourn. Council Member Jon Snapp seconded the motion. Motion carried.