

REGULAR MEETING, COUNCIL CHAMBERS, WASHINGTON, KANSAS, OCTOBER 6, 2003

The Governing body of the City of Washington, Kansas, met in regular session in the usual meeting place in said City on the sixth day of October, 2003, at 7 p.m. with the following members present: Mayor Travis Kier; Council Members: Meyler Gibbs, Dawn Kramer, Roxanne Schottel and Kevin Williams. Council member Jon Snapp arrived at 7:20 p.m.

ABSENT: None

ALSO PRESENT WERE: Paul Monty, City Attorney; Denise Powell, City Clerk; Bill Hays, Washington County News; Marinus leRoux, Deborah S. leRoux and Mary L. Milks.

Copies of the minutes of the previous regular meeting of Tuesday, Sept. 2 and special meeting minutes of Tuesday, Sept. 30, 2003, were given to the Mayor and each Council Member for review. Councilman Kevin Williams made a motion to accept the minutes. Councilwoman Roxanne Schottel seconded the motion. Motion carried.

COUNCIL MEETING NOTES

FIRE/AMBULANCE BUILDING: Don Mars, Architect for the Kan Step fire/ambulance building project, presented the bids for the council to review. Mars stated no bids were received on concrete, lumber, flooring or ceiling. There were also big discrepancies in bids for mechanical, electrical and overhead doors. Mayor Travis Kier asked how to proceed with incomplete bid sheets. Mars stated he would review the bids to make sure they were bid according to spec. Mars gave the council the following options on how to proceed: re-bid the items with no bids; award bids without big discrepancies and re-bid the mechanical, electrical and overhead doors if bids were not according to specs.

City Attorney Paul Monty stated nothing should be re-bid until Mars contacts the bidders and confirms the bids were according to spec.

No action was taken on any of the bids. Mars was to re-bid the items, which had no bids, and contact the low bidders to confirm their bids were according to spec. If low bidders did not bid according to spec the other bidders would be contacted to verify they bid to spec.

Mars will have his proposal on the existing bids and hope to have the new bids in time for the November 3 council meeting.

WINDMILL: Bids were opened on the windmill located on the Westside property. Two bids were received. One from Matt Uhlik in the amount of \$41 and the second by Curtis Stamm in the amount of \$52. Councilman Jon Snapp moved to accept the high bid from Curtis Stamm. Councilwoman Dawn Kramer seconded the motion. Motion carried.

REFUSE: The Council authorized City Administrator Tim Schook to begin a public awareness campaign concerning trash hauling. Councilman Jon Snapp moved to accept bids on the City's book of business for one year beginning Jan. 1 and running through Dec. 31, 2004. Councilman Meyler Gibbs seconded the motion. Motion carried. Bids will be opened at the Nov. 3, 2003 council meeting.

EASEMENT: City Attorney Paul Monty is drawing up a lease between the City of Washington and the Jones brothers concerning a fence located on City property north of the Kuhlman building. Councilman Meyler Gibbs made a motion to charge the Jones brothers \$50 for the first year's lease and \$1 for subsequent years along with proof of insurance in the amount of one million dollars. The automatically renewable lease will allow the City the right to terminate the lease with thirty days notice. Councilman Jon Snapp seconded the motion. Motion carried.

SPILL PREVENTION CONTAINMENT AND CONTROL PLAN: Power Plant Superintendent Terry Morse is still working on the proposal. SPCC is mandated by the Environmental Protection Agency and must have an engineer's stamp. The plan will be revisited in January 2004.

SIDEWALKS: Item was tabled until the November meeting. The Council would like to visit with City Administrator Tim Schook concerning the cost for the need and placement study of sidewalks and digitizing the City Map.

WELCOME SIGN: Councilwoman Dawn Kramer had not made contact with Kelli Oestreich concerning the design for the billboard located west of town. The issue will be revisited at the November meeting.

ACCOUNTING SOFTWARE: City Clerk Denise Powell presented bids from three companies concerning utility billing and accounting software and two bids for a server. No action was taken.

OLD MAJOR THEATER BUILDING: City Administrator Tim Schook is waiting on Rotary to decide if they want to take on the project as their Centennial project. Also waiting on Clinton Stamm to build a new block wall on Brad Owens building (former Hyland building).

NORTH CENTRAL REGIONAL PLANNING COMMISSION: City Administrator Tim Schook will not be able to attend their annual banquet. Council members were given a copy of the flyer if they are interested in attending.

LIBRARY: Councilwoman Roxanne Schottel made a motion to give the Library up to \$2,000 in additional funding to finish out the 2003 year. Councilman Jon Snapp seconded the motion. Motion carried.

KMGA: Mayor Travis Kier appointed Dawn Kramer to fill the term of alternate member on the Kansas Municipal Gas Agency board vacated by the death of Greg Wilson. Councilman Jon Snapp moved to accept the Mayor's appointment. Councilman Kevin Williams seconded the motion. Motion carried.

LEHMAN EAGLE SCOUT PROJECT: A letter written by Justin Lehman soliciting money for an eagle scout project was given to the Council. Councilman Meyler Gibbs made a motion to donate \$250 as a memorial to Greg Wilson to Justin Lehman's Eagle Scout project at Cedar Hills Golf Course. Councilwoman Roxanne Schottel seconded motion. Motion carried.

EGP LETTER OF SUPPORT: Councilman Jon Snapp made a motion for the Mayor to prepare and sign a letter of support for Ethanol Grain Processors Inc. for a USDA value added grant they are applying for. Councilwoman Dawn Kramer seconded the motion. Motion carried.

KUHLMAN BUILDING: Marinus leRoux, Deborah S. leRoux and Mary L. Milks visited with the Council about renting the west side of the Kuhlman building for a retail store they plan to open.

City Attorney Paul Monty visited with City Administrator Tim Schook prior to the Council meeting, who would like the rent to cover taxes and utilities. The City will contact the County Appraiser to divide the building and find out what the taxes will cost. Monty stated that Schook also would like the contract to read the leased parties would do all building repairs and the city would exercise the right to terminate the lease once the building was sold.

On motion by Council Member Jon Snapp that the City Council go into executive session for approximately five minutes for the purpose to discuss contract negotiations. From 8:10 p.m. to 8:15 p.m. Thereupon Council Member Meyler Gibbs seconded the motion.

Thereupon the motion carried unanimously. On motion by Council Member Dawn Kramer that the Council reconvenes to the regular session at 8:15 p.m. Thereupon Council Member Kevin Williams seconded the motion. Motion carried.

Councilwoman Dawn Kramer moved to set rent at the Kuhlman building at \$150 a month plus the average of utilities and taxes. The one-year lease will require a three-month deposit and proof of one million dollars liability insurance. Councilman Meyler Gibbs seconded the motion. Motion carried.

ZONING: Councilman Kevin Williams inquired if the zoning board was still meeting and if things were progressing. City Attorney Paul Monty stated the Zoning board is to meet Monday Oct. 20.

On motion of Council Member Meyler Gibbs that the City Council go into executive session for approximately ten minutes for the purpose to discuss contract negotiations. From 8:30 p.m. to 8:40 p.m. Thereupon Council Member Roxanne Schottel seconded the motion. Motion carried.

Thereupon the motion carried unanimously. On motion by Council Member Dawn Kramer that the Council reconvenes to the regular session at 8:40 p.m. Thereupon Council Member Meyler Gibbs seconded the motion. Motion was declared carried.

LIQUID GLASS: Councilman Jon Snapp moved to make a \$3,000 loan to Liquid Glass Company for economic development to be funded from Bradford Built building fund to come due no later than Jan. 15, 2004 at the now current prime rate of 4.00%. Councilman Meyler Gibbs seconded the motion. Motion carried.

There came on for consideration an Ordinance entitle:

APPROPRIATIONS ORDINANCE NO. 2003-010

“AN ORDINANCE ALLOWING FOR PAYMENT OF THE CITY’S BILLS AND DEBITS.”

Thereupon on motion made by Council Member Dawn Kramer moved for its adoption, that the City Clerk is hereby authorized and directed to issue payroll Check 12963 through 13043 warrant Check 12926 through 13001 in payment of just bills and claims against the City and debit the appropriate fund for each expenditure. Thereupon Council Member Kevin Williams seconded the motion. Thereupon the mayor declared the motion carried.

Councilman Kevin Williams made a motion to adjourn. Councilwoman Roxanne Schottel seconded the motion. Motion carried, meeting adjourned.